

Learning from the Extremes Portal's manual for Users



A few words about LfE

Learning from the Extremes is a European Union's Preparatory Action - Increasing access to educational tools in areas and communities with low connectivity or access to technologies.

The project addresses inequalities of access to digital education by enhancing inclusion and by reducing the digital gap suffered by school communities from remote areas with low connectivity, limited or no access to devices and digital educational tools and content.

How to use this manual



This manual has been created to support LfE portal's Users. Here you will find step-by-step instructions for LfE portal's most common actions.



On **slide #4** you can find a list with the most common actions of LfE portal. On this list you can click on any use case, and you will be transferred to the detailed guide for this use case.



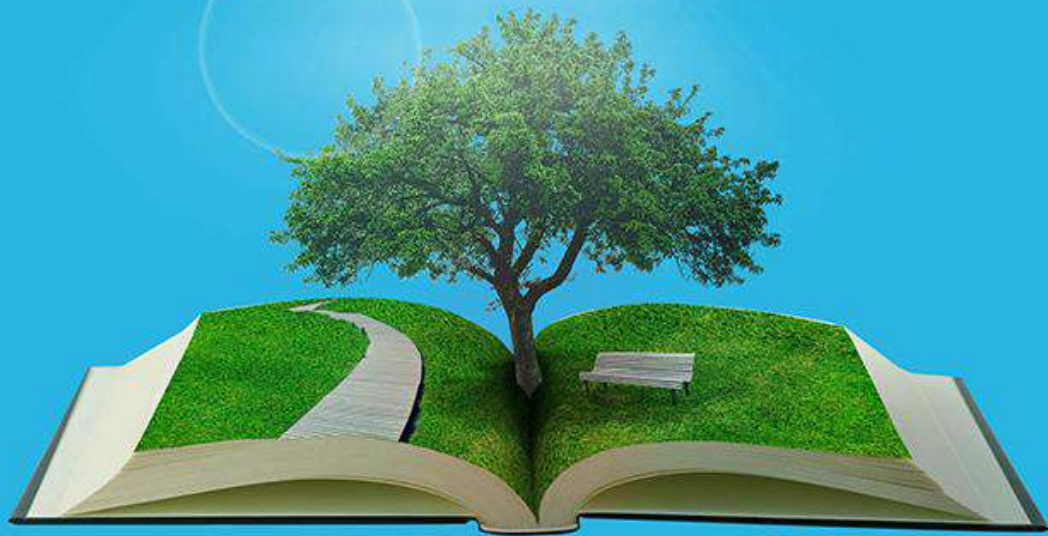
On the first slide of each use case's guide, you will find Users' categories with corresponding rights and a description of the process. On the next slides you can find step-by-step instructions for use case's completion through screenshots.



On the right bottom corner of each slide, you will find a home icon. By selecting it you will be transferred to the list of common actions (**slide #4**)



Table of use cases



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Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers

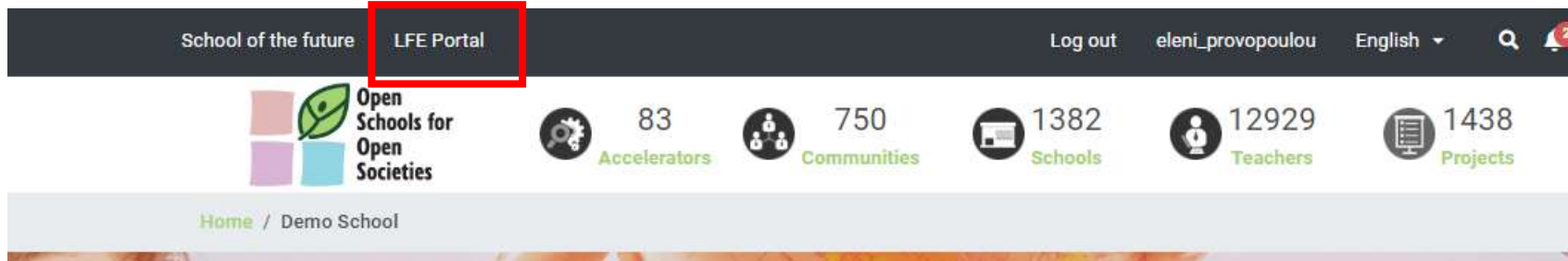
1. How to go to LfE Portal Home Page



1. Go to LfE Portal Home page

Step by step

i. Independently of the page the User visits, after selecting “LFE Portal” on the top black bar of the page, the User will be transferred to LfE Portal Home page.



1. Go to LfE Portal Home page

Step by step

ii. In case the User has been transferred to School of the Future Home page and wants to be transferred to LfE Portal Home page, the User need to select “LfE Portal” option



Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

Use case description:

2. How to register to LfE Portal



2. Register in LfE portal

Step by step

1. Visit LfE Platform ([Link](#))

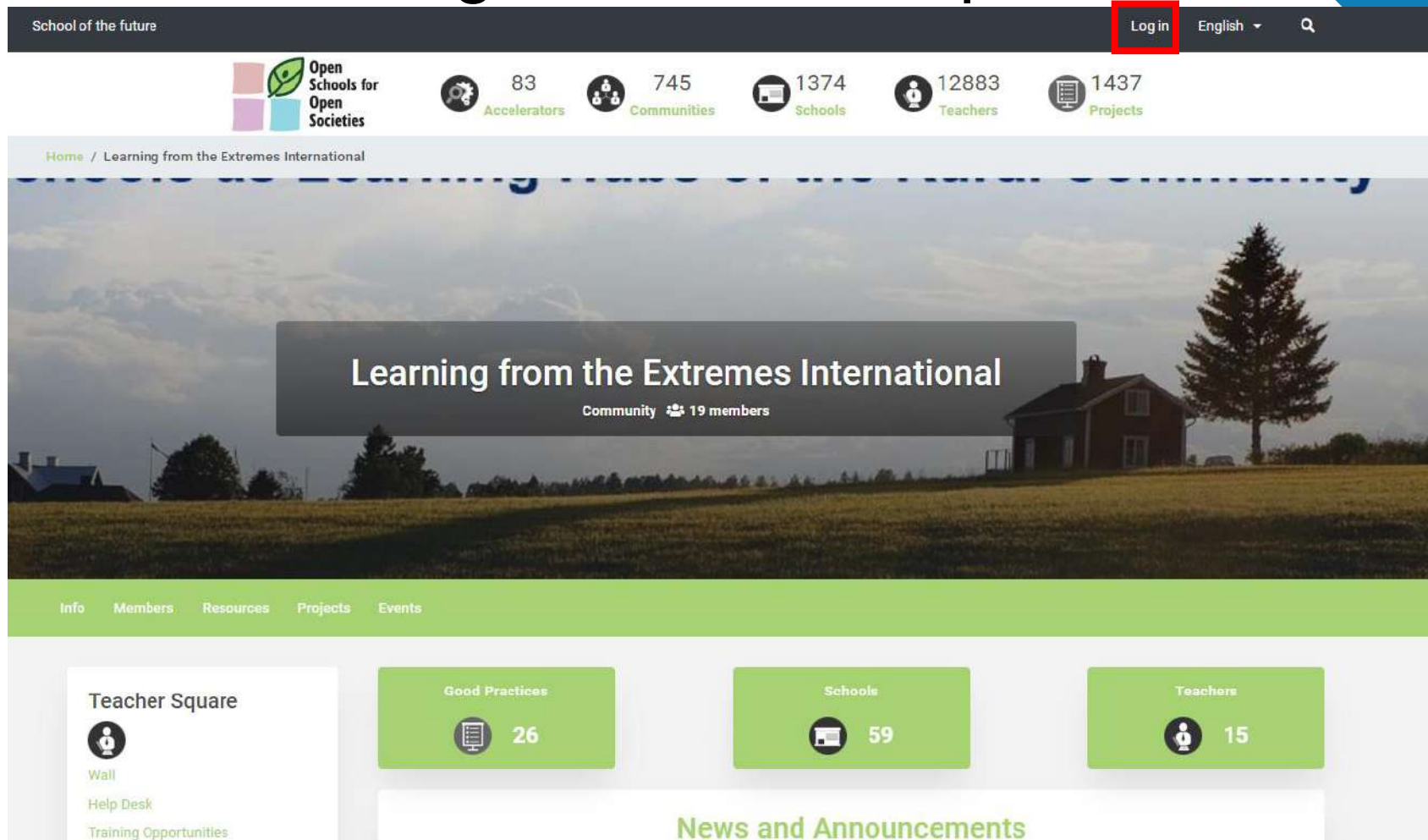
The screenshot shows the LfE Platform website. A dark grey cookie consent overlay is on the left, with the following text: "This site uses cookies to store information on your computer." It includes a link to the "Cookie and Privacy Statement" and two buttons: "I Accept" and "I Do Not Accept". Below this, there are sections for "Necessary Cookies" and "Social Sharing" with an "Accept" toggle. The website background features a navigation bar with "Log In" and "English" options. A statistics bar shows: Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main heading is "Learning Hubs of the Rural Community" with a sub-heading "Learning from the Extremes International" and "Community 19 members". At the bottom, there are three green boxes: "Good Practices" (26), "Schools" (59), and "Teachers" (15). A "News and Announcements" section is partially visible at the very bottom.



2. Register in LfE portal

Step by step

2. Choose “Log in” from the top MENU



The screenshot displays the LfE portal interface. At the top, a dark navigation bar contains the text "School of the future" on the left and "Log in", "English", and a search icon on the right. The "Log in" button is highlighted with a red square, and a red arrow points to it from the right. Below the navigation bar is a white section with the "Open Schools for Open Societies" logo and five statistics: Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main content area features a large banner image of a house and trees with the text "Learning from the Extremes International" and "Community 19 members". A green navigation bar below the banner lists "Info", "Members", "Resources", "Projects", and "Events". At the bottom, there are three green boxes: "Teacher Square" with a user icon, "Good Practices" with a document icon and the number 26, and "Schools" with a school icon and the number 59. To the right of these is a "Teachers" box with a teacher icon and the number 15. Below these boxes is a section for "News and Announcements".



2. Register in LfE portal

Step by step

3. Choose “Create new account” on the bottom of the new page



Log in

Username or email address*

Enter your username or email address.

Password*

Enter the password that accompanies your username.

Log in

Create new account

Forgot your password?



2. Register in LfE portal

Step by step

4. Complete all mandatory fields of the form

Create new account

Full name *

In this template you create your personal profile. Please fill in your full name. You will be able to create your school when your registration is approved.

Email address *

A valid email address. All emails from the system will be sent to this address. The email address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by email.

Username *

Several special characters are allowed, including space, period (.), hyphen (-), apostrophe ('), underscore (_), and the @ sign.

Password *

Provide a password for the new account in both fields.

^ User picture upload

Add a new file



An image representing your user account.
One file only.



2. Register in LfE portal

[for teachers only]

Step by step

5. In case you want to register as a Teacher, after selecting “Teacher” on role field, you need to choose your country and the School you belong to and Click on “Create new account”

The screenshot shows a registration form with the following elements:

- A file upload field with the text "Choose File | No file chosen".
- A profile picture placeholder with instructions: "An image representing your user account. One file only. 800 KB limit. Allowed types: png gif jpg jpeg. Images must be larger than 100x100 pixels. Images larger than 1024x1024 pixels will be resized."
- An "Information" label above a text input field.
- A "Role*" dropdown menu with "Teacher" selected, highlighted by a red box.
- A "Country*" search field with "Greece (28)" selected, highlighted by a red box.
- A "School*" search field with "Demo School (2548)" selected, highlighted by a red box.
- Three toggle switches for privacy settings: "I agree to receive information about other projects developed by Learning from the Extremes partners.", "Permission to receive notifications", and "Privacy policy acceptance*".
- A "Create new account" button at the bottom.



drop-down menu that will appear.

I agree to receive information about other projects developed by Learning from the Extremes partners.

Permission to receive notifications

Privacy policy acceptance*

[Read the privacy policy here.](#)

Create new account



2. Register in LfE portal

Step by step

6. You will receive an email* from no-reply@schoolofthefuture.eu informing you that the request is being processed

*Please check your spam emails

Account details for *[the Username you choose]* at School of the future (pending admin approval)



School of the future <no-reply@schoolofthefuture.eu>

ηλεκτρονική

eleni_provopoulou,

Thank you for registering at School of the future. Your application for an account is currently pending approval. Once it has been approved, you will receive another email containing information about how to log in, set your password, and other details.

-- School of the future team

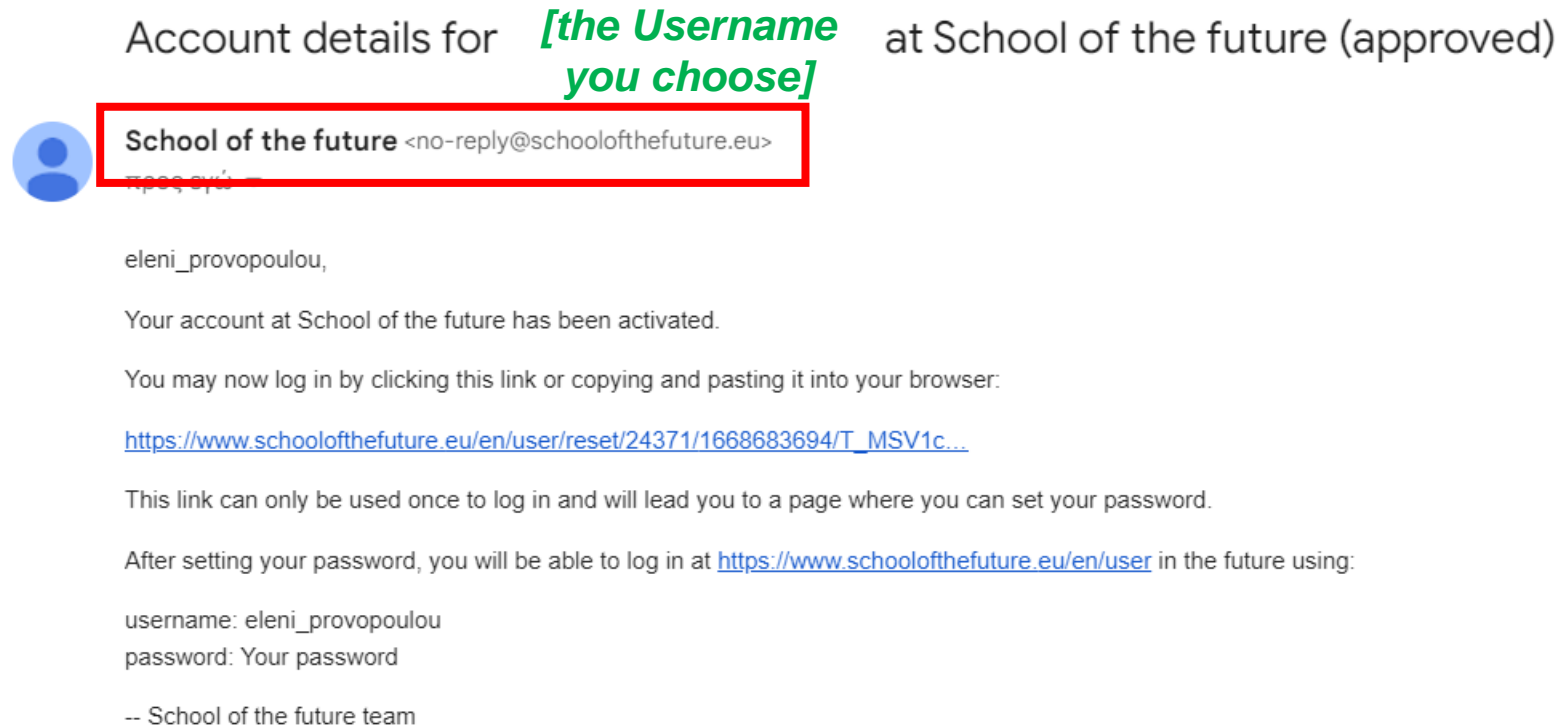


2. Register in LfE portal

Step by step

7. When the Administrator approves your request, you will receive a new account confirmation email and access LfE

*Please check your spam emails



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers

3. How to register a School



3. Register a School

Step by step

1. Visit LfE Platform ([Link](#)) and “Log in” to your account

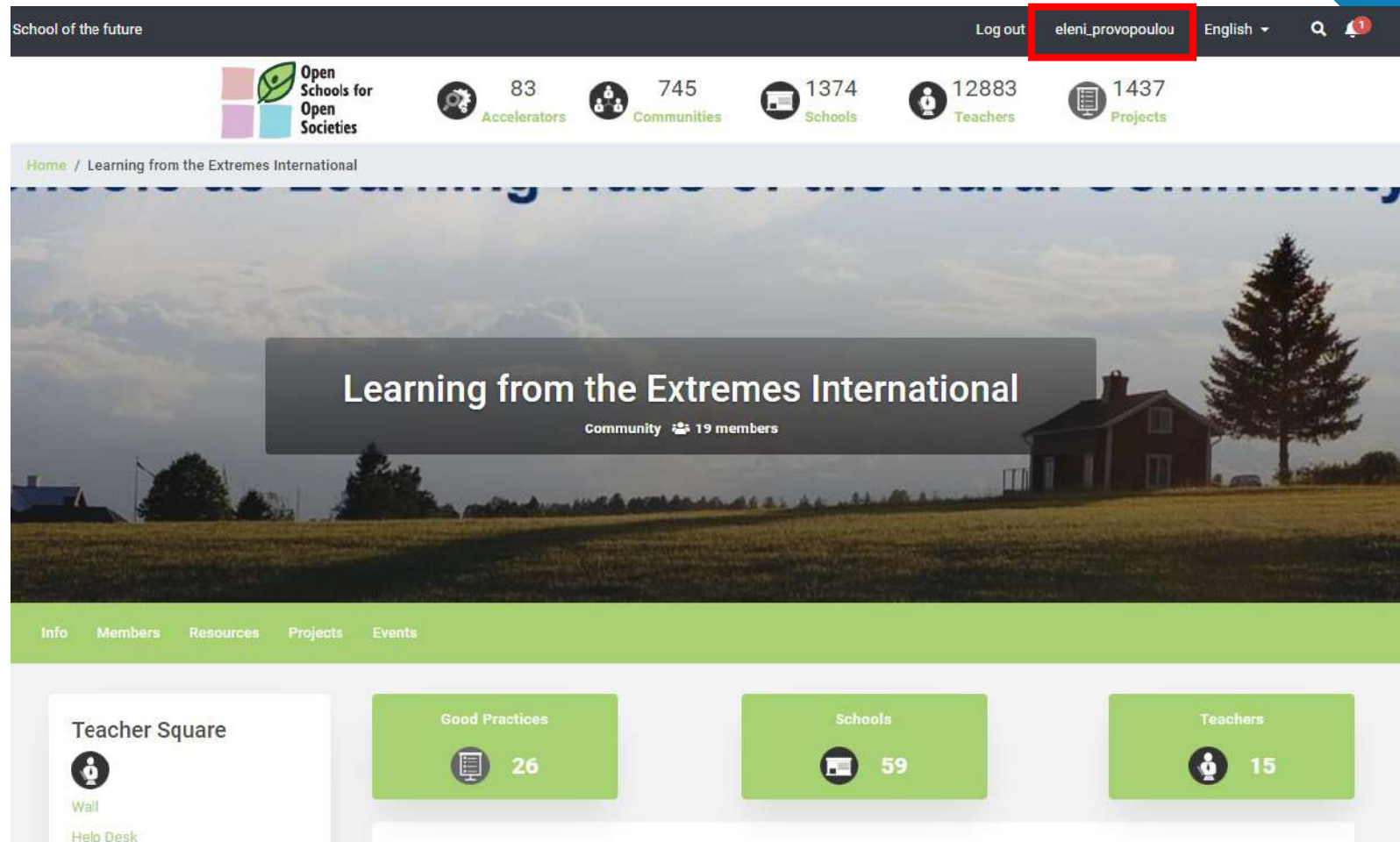
The screenshot shows the LfE Platform website interface. At the top, there is a dark navigation bar with the text "School of the future" on the left and "Log in", "English", and a search icon on the right. The "Log in" button is highlighted with a red box, and a red arrow points to it from the right. Below the navigation bar is a white section with the "Open Schools for Open Societies" logo and five statistics: Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main content area features a large banner image of a house and trees with the text "Learning from the Extremes International" and "Community 19 members". Below the banner is a green navigation bar with links for "Info", "Members", "Resources", "Projects", and "Events". At the bottom, there are three green boxes: "Teacher Square" with a person icon, "Good Practices" with a document icon and the number 26, "Schools" with a school icon and the number 59, and "Teachers" with a person icon and the number 15. A "News and Announcements" section is partially visible at the bottom.



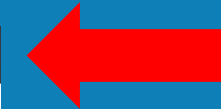
3. Register a School

Step by step

2. Click on your Username, once you are logged in



The screenshot shows the website interface for 'Open Schools for Open Societies'. At the top, the navigation bar includes 'School of the future', 'Log out', the username 'eleni_provopoulou' (highlighted with a red box), 'English', a search icon, and a notification bell with a '1' indicator. Below the navigation bar, a statistics row displays: Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main content area features a banner for 'Learning from the Extremes International' with a 'Community' of 19 members. A green navigation bar below the banner contains links for 'Info', 'Members', 'Resources', 'Projects', and 'Events'. At the bottom, there are four green summary cards: 'Teacher Square' (with links for 'Wall' and 'Help Desk'), 'Good Practices' (26), 'Schools' (59), and 'Teachers' (15).

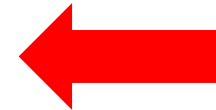


3. Register a School

Step by step

3. Your name will appear on the middle of the top page. Then you need to choose the “Register a School” button

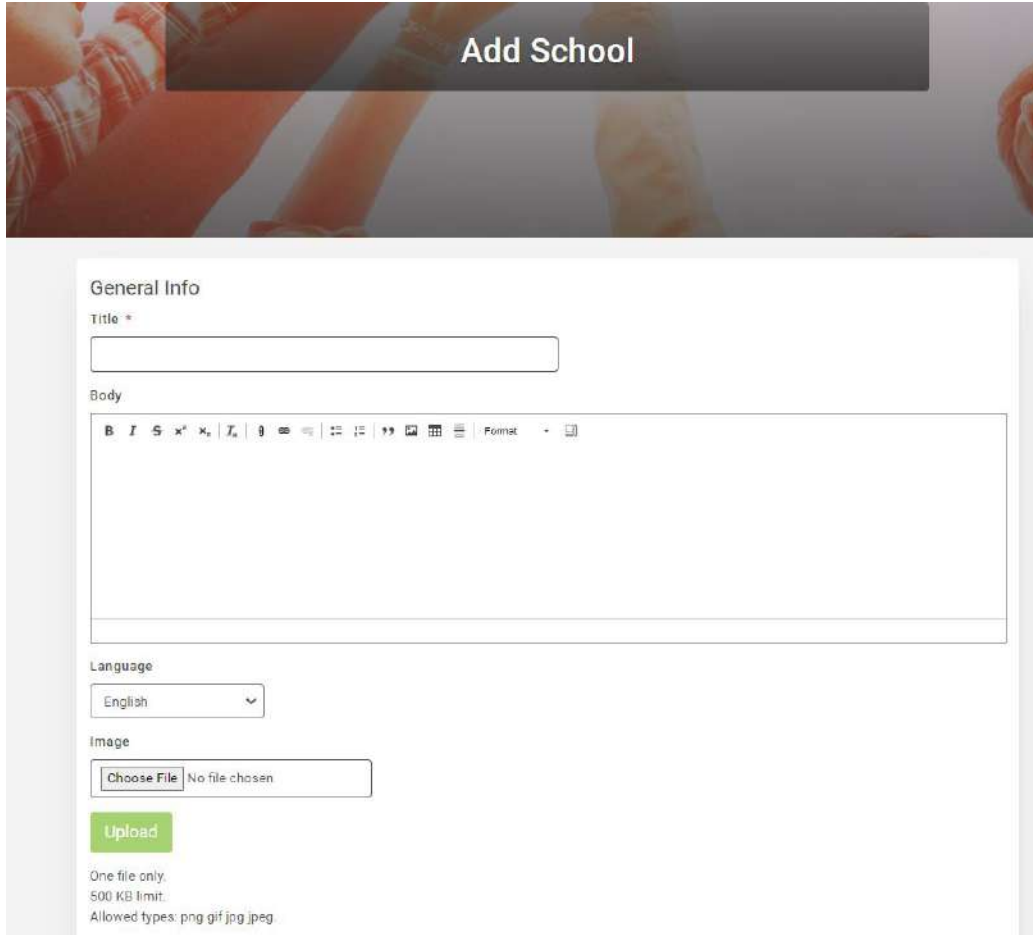
The screenshot shows the user profile page for 'eleni_provopoulou'. At the top, there is a navigation bar with the site name 'School of the future', the user's name, a 'Log out' button, and a language dropdown set to 'English'. Below this is a statistics bar with icons and counts for 'Accelerators' (83), 'Communities' (745), 'Schools' (1374), 'Teachers' (12884), and 'Projects' (1437). The main content area features a large banner image of children holding a globe, with a semi-transparent box in the center displaying the user's name 'Eleni Provopoulou'. Below the banner is a green navigation bar with links for 'View', 'Events', 'Schools', 'Communities', 'Projects', 'Resources', and 'Edit'. At the bottom, a white box contains user details: 'Member for 2 months', 'Role: School Manager', 'Full name: Eleni Provopoulou', and 'Country: Greece'. Three green buttons are located at the bottom of this box: 'Register a Community', 'Register a School' (highlighted with a red border), and 'Register an event'.



3. Register a School

4. A new page about adding a new School will appear and the User has to complete all the necessary information about the new School on this form

Step by step



The screenshot shows a web form titled "Add School" with a background image of children's hands. The form includes a "Title" text input field, a "Body" rich text editor with a toolbar, a "Language" dropdown menu set to "English", and an "Image" upload section with a "Choose File" button and an "Upload" button. Below the upload section, it specifies "One file only. 500 KB limit. Allowed types: png gif jpg jpeg."

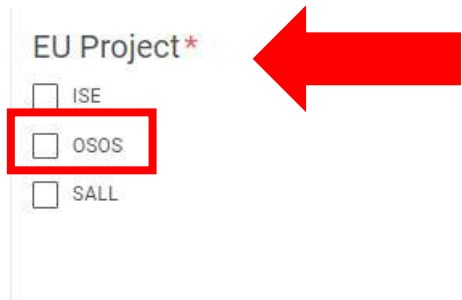


3. Register a School

Step by step

5. In the middle of the form there is a field with title “EU Project”. After choosing OSOS, new fields will appear under EU project section. There the User has to check the field “Belongs to LfE”

~This step is mandatory for LfE Schools only!~



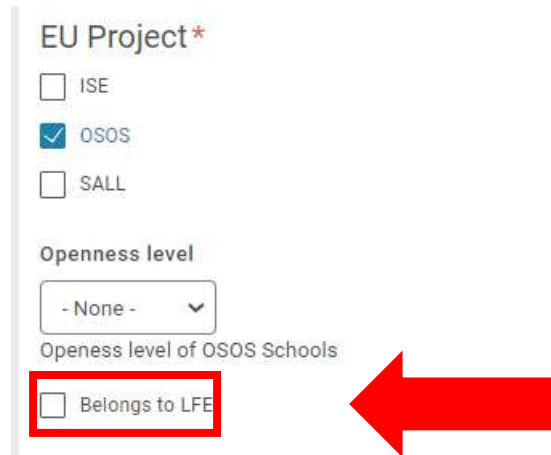
EU Project*

ISE

OSOS

SALL

A red arrow points to the OSOS checkbox.



EU Project*

ISE

OSOS

SALL

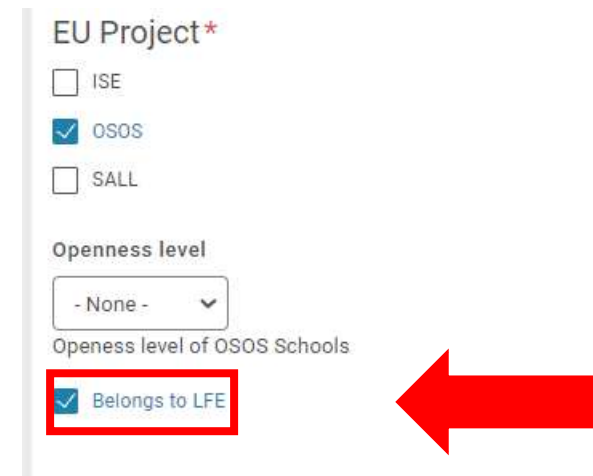
Openness level

- None -

Openness level of OSOS Schools

Belongs to LfE

A red arrow points to the 'Belongs to LfE' checkbox.



EU Project*

ISE

OSOS

SALL

Openness level

- None -

Openness level of OSOS Schools

Belongs to LfE

A red arrow points to the 'Belongs to LfE' checkbox.



3. Register a School

Step by step

6. Also, Users need to associate the new school with “**Learning from the Extremes International**” Community and any other Community the User prefers. Thus, on “Associated communities” choose “Learning from the Extremes International” from the drop-down box. In case this option doesn’t appear on the dropdown men

Associated communities

Learning from the Extremes International (2332)

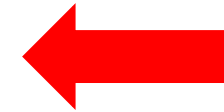
Add another item

Admin Section

Approved

Unpublishing the community will make it unavailable to you and all other users.

Published



3. Register a School

Step by step

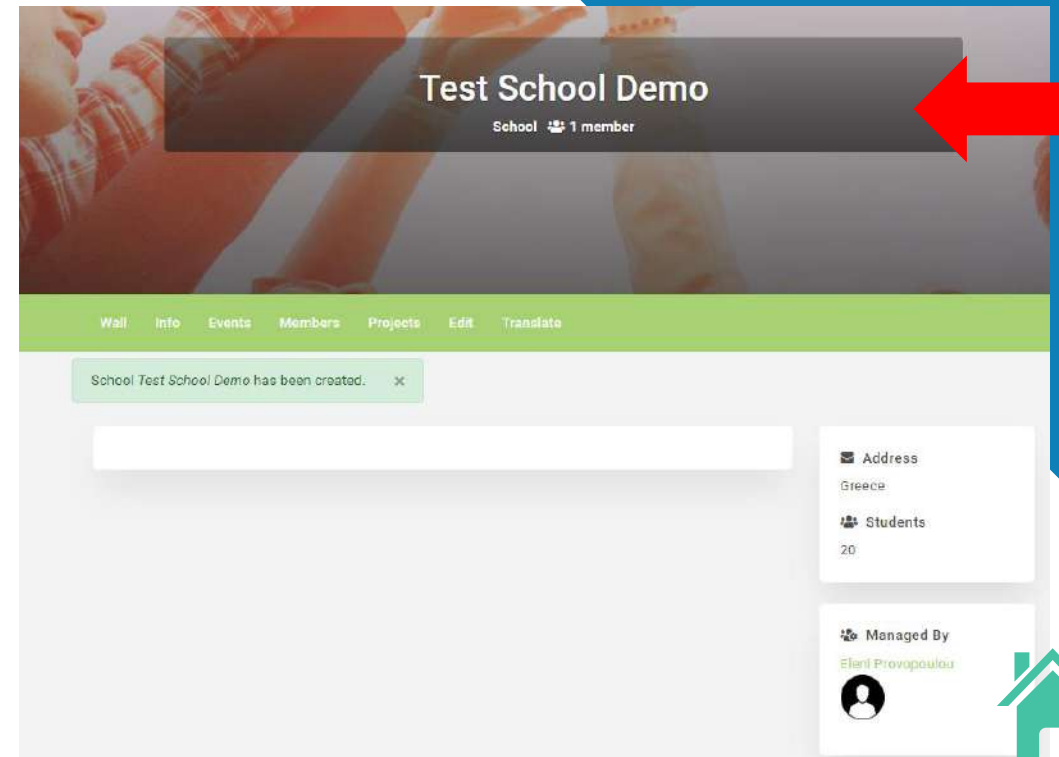
7. Review the fields that have been completed and then choose “Create School and become a member”. Congratulations! You just created a new School

Revision information
No revision

Revision log message

Briefly describe the changes you have made.

Create School and become a member



Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

Use case description:

4. How to search for a School



4. Search for a School

Step by step

1. Visit LfE Platform ([Link](#)) and choose Schools (on the top of the webpage)

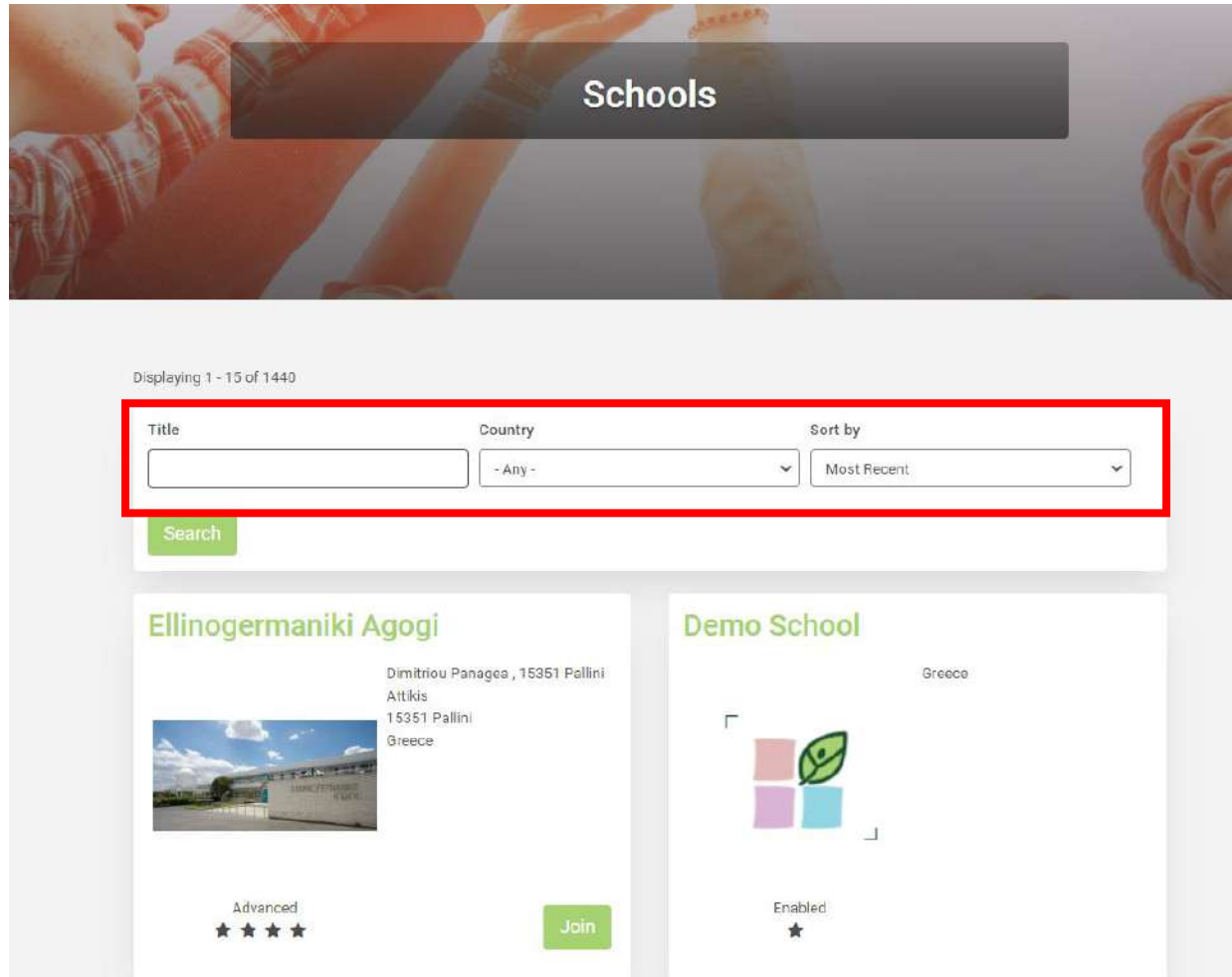
The screenshot shows the LfE Platform website. At the top, there is a navigation bar with the text "School of the future" on the left, "Log in" and "English" on the right, and a search icon. Below this is a main navigation bar with several categories: "Open Schools for Open Societies" (with a logo), "Accelerators" (83), "Communities" (745), "Schools" (1374, highlighted with a red box), "Teachers" (12883), and "Projects" (1437). Below the navigation bar is a breadcrumb trail: "Home / Learning from the Extremes International". The main content area features a large banner image of a house and trees, with the text "Learning from the Extremes International" and "Community 19 members" overlaid. Below the banner is a green navigation bar with links for "Info", "Members", "Resources", "Projects", and "Events". At the bottom, there are several green boxes: "Teacher Square" (with a user icon and links for "Wall", "Help Desk", and "Training Opportunities"), "Good Practices" (26), "Schools" (59), and "Teachers" (15). A "News and Announcements" section is partially visible at the bottom.



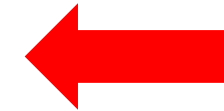
4. Search for a School

Step by step

2. On the new page with the title “Schools”, you will find all the registered schools and use the 3 filters to find a specific school



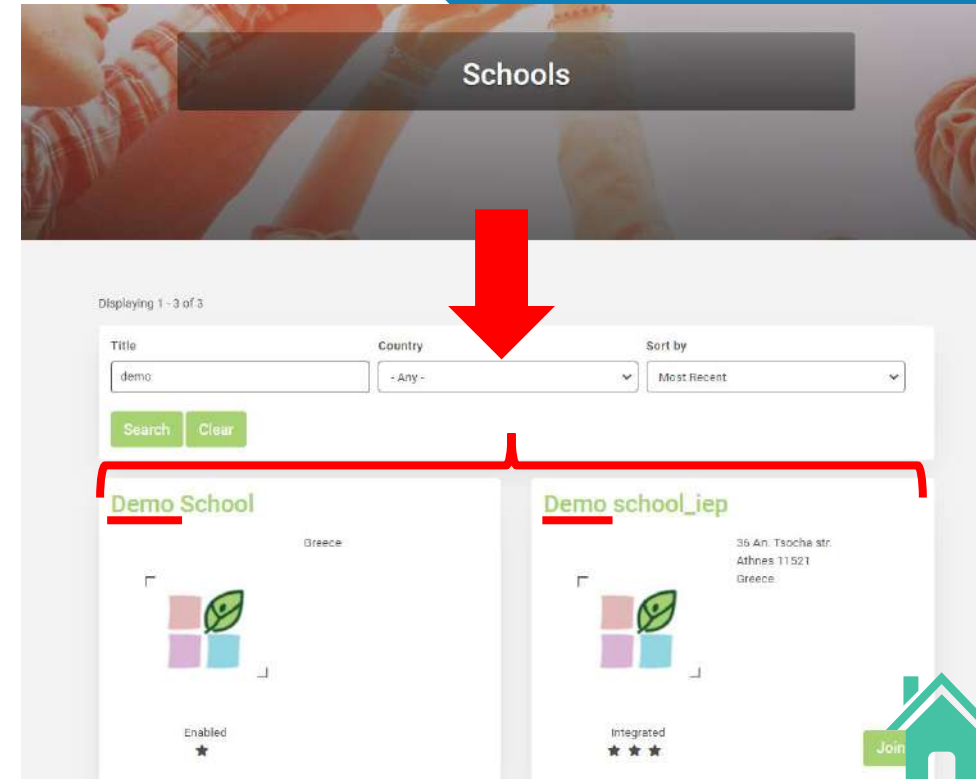
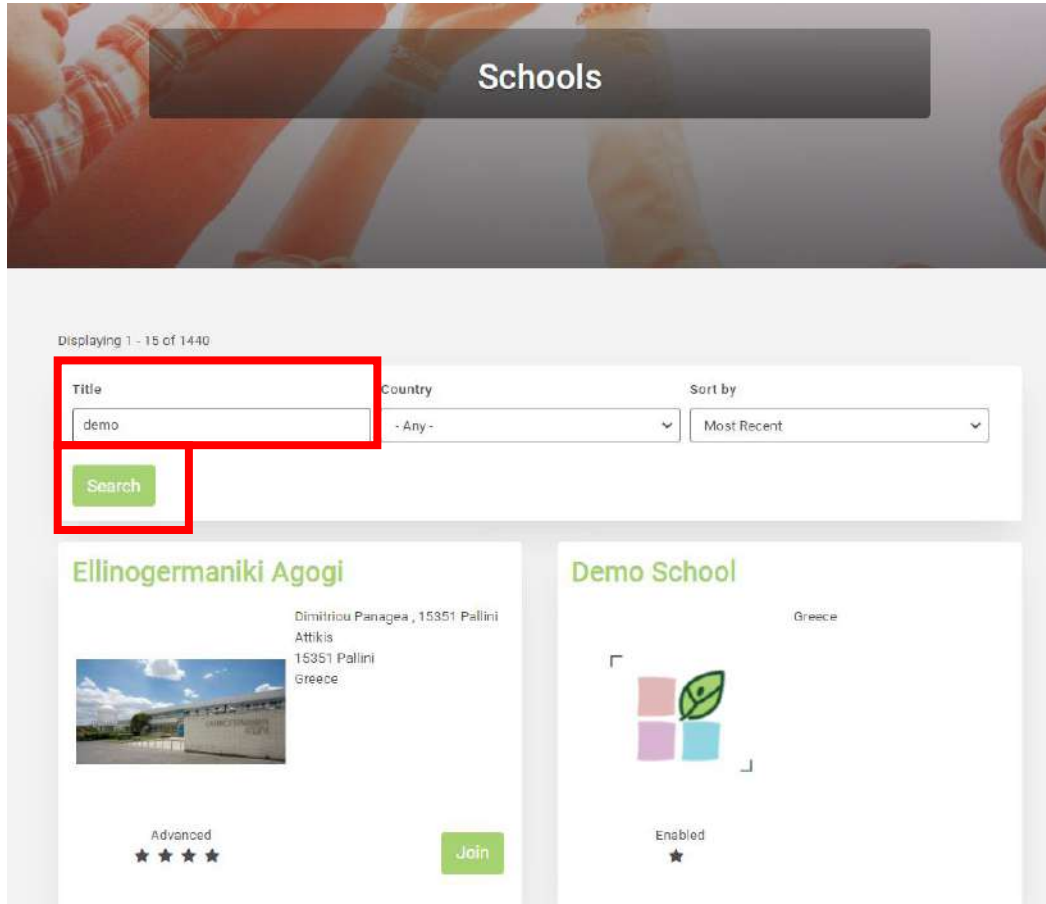
The screenshot shows a web interface for searching schools. At the top, there is a banner with the word "Schools" in white text on a dark background. Below the banner, the text "Displaying 1 - 15 of 1440" is visible. A search filter bar is highlighted with a red rectangle, containing three fields: "Title" (a text input field), "Country" (a dropdown menu showing "- Any -"), and "Sort by" (a dropdown menu showing "Most Recent"). Below the filter bar is a green "Search" button. The main content area displays two school listings. The first listing is for "Ellinogermaniki Agogi", with the address "Dimitriou Panagea , 15351 Pallini Attikis 15351 Pallini Greece" and a photo of the school building. It has a rating of "Advanced" (5 stars) and a green "Join" button. The second listing is for "Demo School", with the address "Greece" and a logo consisting of four colored squares (red, green, blue, purple) with a leaf icon. It has a rating of "Enabled" (1 star).



4. Search for a School

Step by step

3. For example if I want to find a School with the word “Demo”, I am adding the word “Demo” as a keyword on Title’s field and then choose Apply. Then all Schools with the word “Demo” included on their title will appear



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

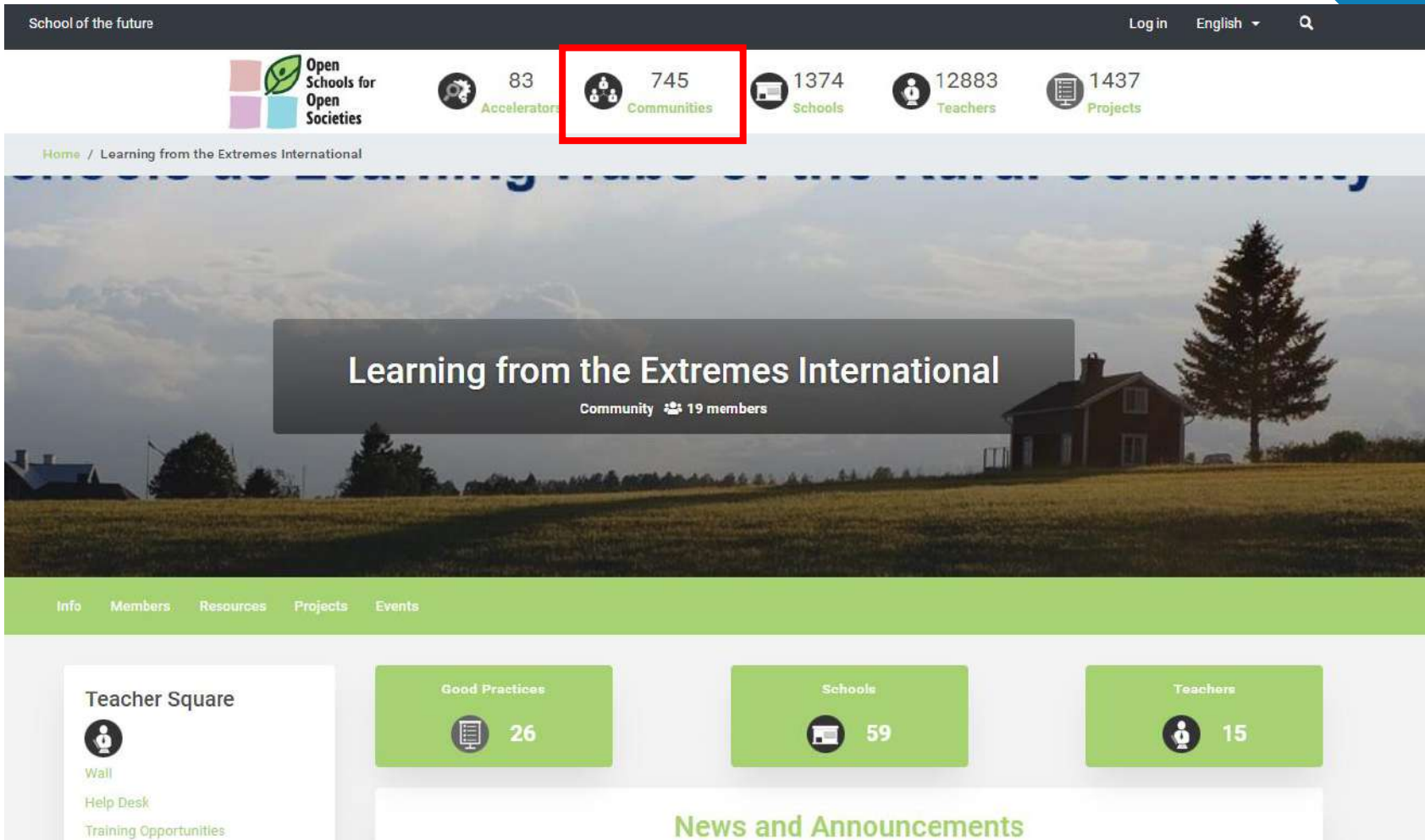
5. How to Search for a Community



5. Search for a Community

1. Visit LfE Platform ([Link](#)) and choose Communities on the top of the portal

Step by step



The screenshot shows the LfE Platform website. The top navigation bar includes 'School of the future', 'Log in', 'English', and a search icon. Below the navigation bar, there are five main categories: Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The 'Communities' category is highlighted with a red box. Below the navigation bar, there is a banner for 'Learning from the Extremes International' with 19 members. The bottom section of the page features a 'Teacher Square' sidebar with links for Wall, Help Desk, and Training Opportunities, and three main content blocks: 'Good Practices' (26), 'Schools' (59), and 'Teachers' (15). A 'News and Announcements' section is also visible at the bottom.

Category	Count
Accelerators	83
Communities	745
Schools	1374
Teachers	12883
Projects	1437

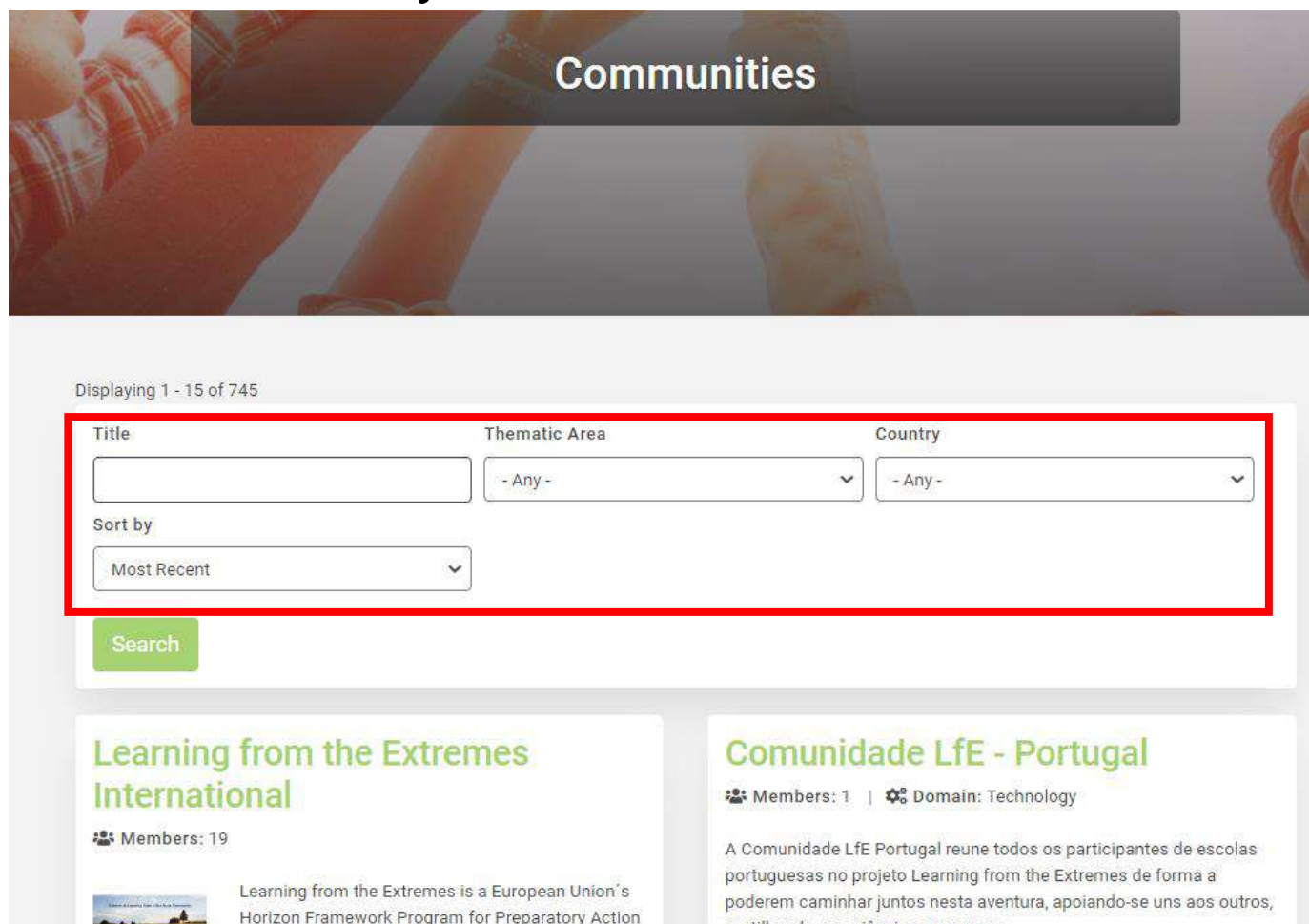
Category	Count
Good Practices	26
Schools	59
Teachers	15



5. Search for a Community

Step by step

2. On the new page with the title “Communities”, you will find all the Communities and use the 4 filters to find a specific Community



The screenshot shows the 'Communities' page interface. At the top, there is a header with the word 'Communities' in white text on a dark background. Below the header, the text 'Displaying 1 - 15 of 745' is visible. A red rectangular box highlights the search filters, which include three input fields: 'Title', 'Thematic Area' (with a dropdown menu showing '- Any -'), and 'Country' (with a dropdown menu showing '- Any -'). Below these fields is a 'Sort by' dropdown menu set to 'Most Recent'. A green 'Search' button is located below the filters. The main content area displays two community cards. The first card is for 'Learning from the Extremes International', showing 19 members and a description of the project. The second card is for 'Comunidade LfE - Portugal', showing 1 member and a domain of 'Technology', with a description in Portuguese.



5. Search for a Community

3. For example if I want to find a Community with the word “Demo”, I am adding the word “Demo” as a keyword on Title’s field and then choose Apply. Then all Communities with the word “Demo” included on their Title will appear

Step by step



Displaying 1 - 15 of 746

Title: Demo
Thematic Area: - Any -
Country: - Any -
Sort by: Most Recent
Search

Learning from the Extremes International
Members: 19
Learning from the Extremes is a European Union's Horizon Framework Program for Preparatory Action - Increasing access to educational tools in areas and communities with low connectivity or access to technologies. The project addresses inequalities of access to digital education by enhancing inclusion and by reducing the digital gap suffered by school...

Demo Community
Members: 1 | Domain: Foreign Language Learning



Displaying 1 - 11 of 11

Title: Demo
Thematic Area: - Any -
Country: - Any -
Sort by: Most Recent
Search **Clear**

Demo Community
Members: 1 | Domain: Foreign Language Learning

Democracy through Drama
Members: 70 | Domain: Social Studies

This is the GDS community for the Democracy through Drama Erasmus+ project in education. The project seeks to address a range of issues essential for democratic classrooms and schools that are facilitated by competent teachers aiming to increase student civic engagement and democratic awareness and participation. It aims at enabling teachers (including teachers with little or no...
Join

CREATIONS demonstrator_ PEER FORCE: peer learning with audience interaction
Members: 5 | Domain: Science

This community is build around the demonstrator PEER FORCE: peer learning with audience interaction. The demonstrator illustrates an educational activity based on Creativity - enriched Inquiry Based Approach to STEM learning with special focus on peer learning and co-creation

CREATIONS Summer School demonstrator
Members: 4
This community is build around the CREATIONS Summer School in Mesini. The demonstrator hosted in this community serves as a global demonstrator for every summer school activity of the project. Link to official website of CREATIONS Summer school at Mesini: <http://mesini.ea.gr/> You can find the summer school demonstrator here.



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers

6. How to Add a Community



6. Add a Community

Step by step

1. Visit LfE Platform ([Link](#)) and “Log in” to your account

The screenshot shows the LfE Platform website interface. At the top, a dark navigation bar contains the text "School of the future" on the left and "Log in", "English", and a search icon on the right. The "Log in" button is highlighted with a red box, and a red arrow points to it from the right. Below the navigation bar is a statistics section with icons and numbers: "Open Schools for Open Societies", "83 Accelerators", "745 Communities", "1374 Schools", "12883 Teachers", and "1437 Projects". The main content area features a large banner image of a house and trees with the text "Learning from the Extremes International" and "Community 19 members". Below the banner is a green navigation bar with links for "Info", "Members", "Resources", "Projects", and "Events". At the bottom, there are three green boxes: "Teacher Square" with a user icon, "Good Practices" with a document icon and the number "26", "Schools" with a school icon and the number "59", and "Teachers" with a person icon and the number "15". A "News and Announcements" section is partially visible at the bottom.



6. Add a Community

Step by step

2. Click on your Username, once you are logged in

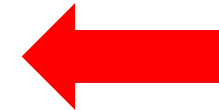
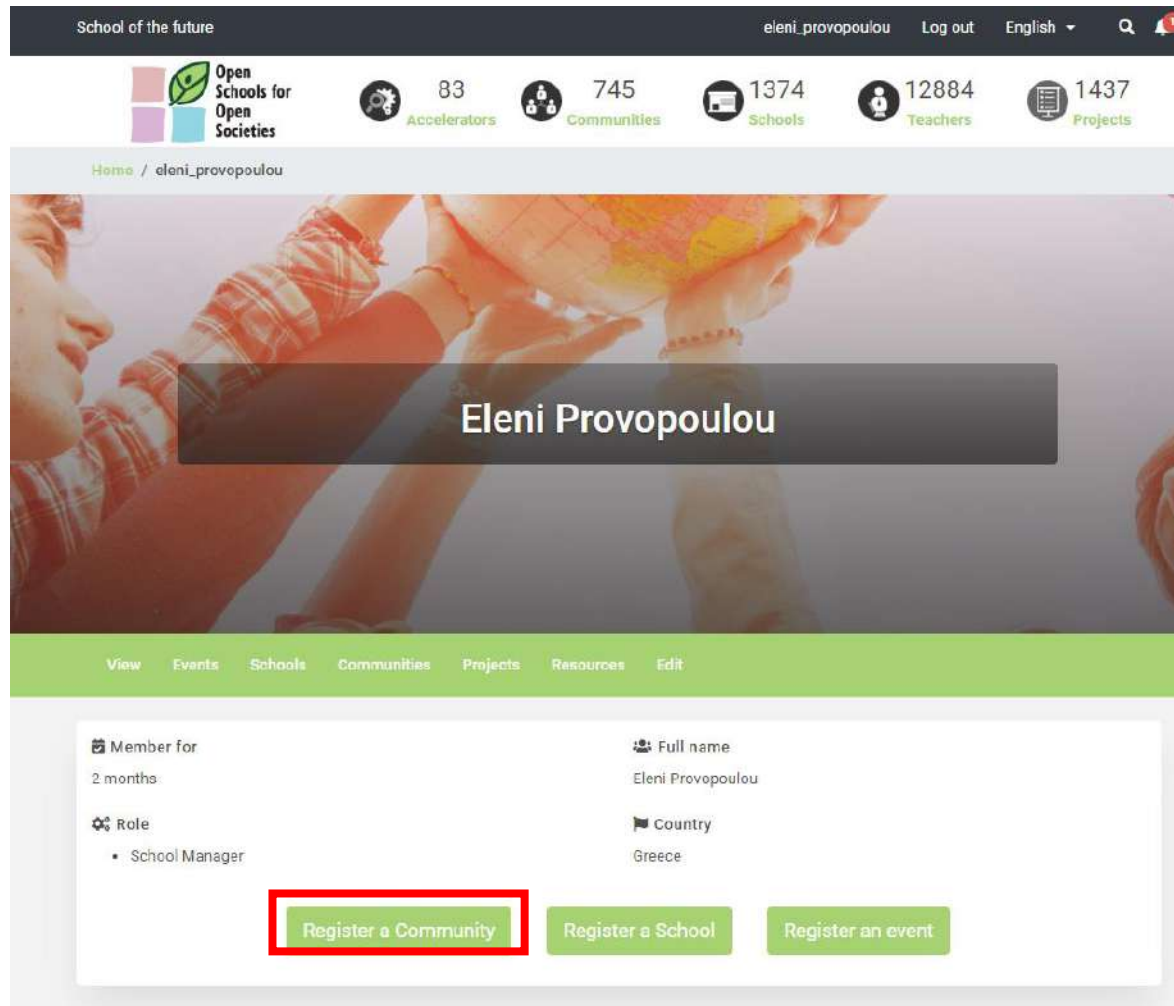
The screenshot shows the website interface for 'Open Schools for Open Societies'. At the top, there is a dark navigation bar with the text 'School of the future' on the left, 'Log out' in the center, and the username 'eleni_provopoulou' on the right. The username is highlighted with a red box, and a red arrow points to it from the right side of the slide. Below the navigation bar, there is a horizontal menu with icons and counts for 'Accelerators' (83), 'Communities' (745), 'Schools' (1374), 'Teachers' (12883), and 'Projects' (1437). The main content area features a large banner image of a house and trees with the text 'Learning from the Extremes International' and 'Community 19 members'. Below the banner, there is a green navigation bar with links for 'Info', 'Members', 'Resources', 'Projects', and 'Events'. At the bottom, there are several green widgets: 'Teacher Square' with a user icon, 'Good Practices' with a document icon and the number 26, 'Schools' with a building icon and the number 59, and 'Teachers' with a person icon and the number 15.



6. Add a Community

Step by step

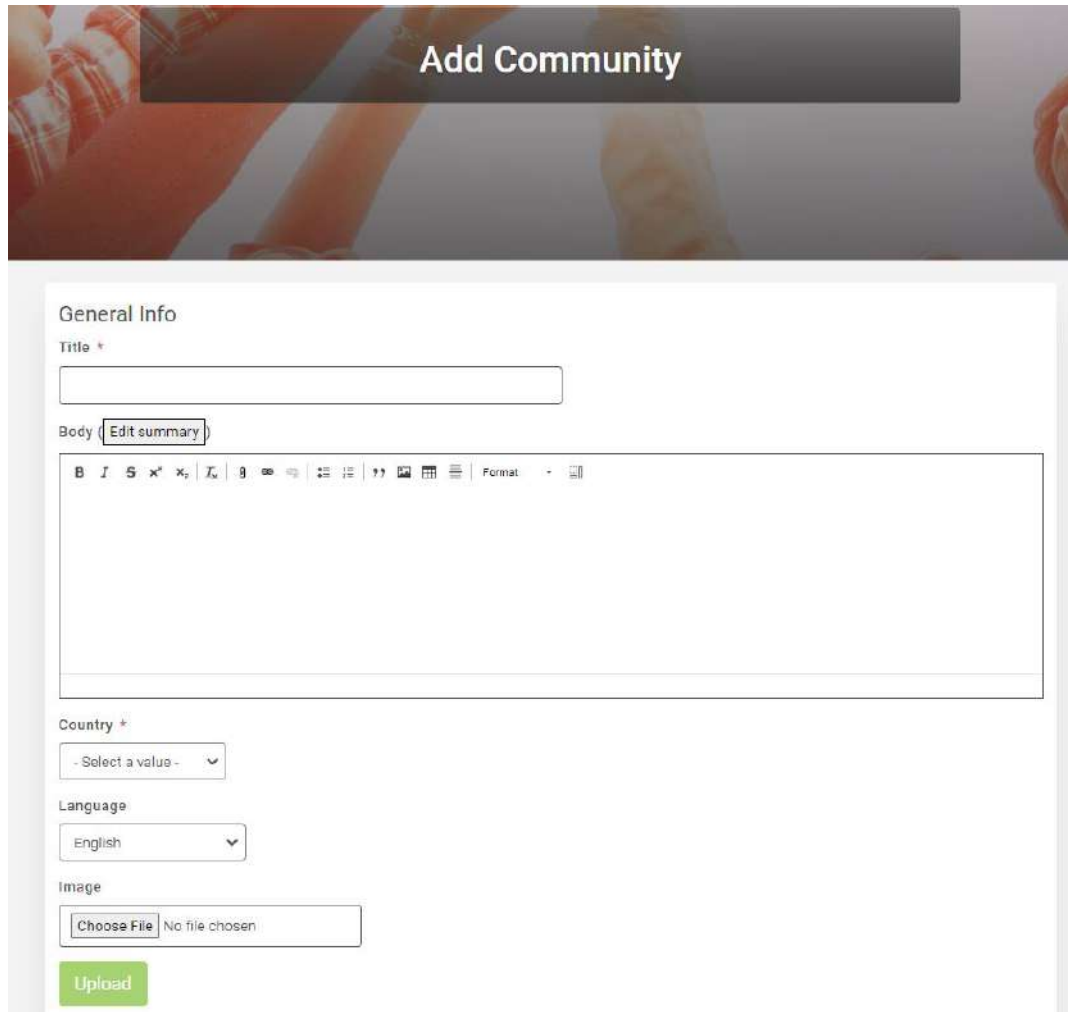
3. Your name will appear on the middle of the top page. Then you have to choose the “**Register a Community**” button



6. Add a Community

Step by step

4. Then, a new page about adding a new Community will appear and the User need to complete all the necessary information about the new Community on this form



The screenshot shows a web form titled "Add Community" with a red arrow pointing to it from the right. The form is divided into several sections:

- General info**
 - Title ***: A text input field.
 - Body (Edit summary)**: A rich text editor with a toolbar containing icons for bold, italic, strikethrough, link, unlink, bulleted list, numbered list, indent, outdent, undo, redo, and a "Format" dropdown menu.
- Country ***: A dropdown menu with the text "- Select a value -".
- Language**: A dropdown menu with "English" selected.
- Image**: A file upload field with a "Choose File" button and the text "No file chosen".
- Upload**: A green button at the bottom of the form.



6. Add a Community

Step by step

5. On this step, Users need to associate the new Community with “***Learning from the Extremes International***” and any other Community the User prefers

Relative Communities

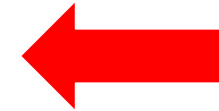
Learning from the Extremes International (2332)



6. Add a Community

Step by step

6. In the middle of the form there is a field with title “EU Project”. Where the User has to check the field “OSOS”. “Published” box should be checked too.



EU Project*

ISE

OSOS

SALL

Admin Section

Approved

Unpublishing the community will make it unavailable to you and all other users.

Published



6. Add a Community

Step by step


7. Review the fields that have been completed and then choose “Create Community and become a member”. Congratulations! You just created a new Community

Revision information
No revision

Revision log message

Briefly describe the changes you have made.

Create Community and become a member



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers

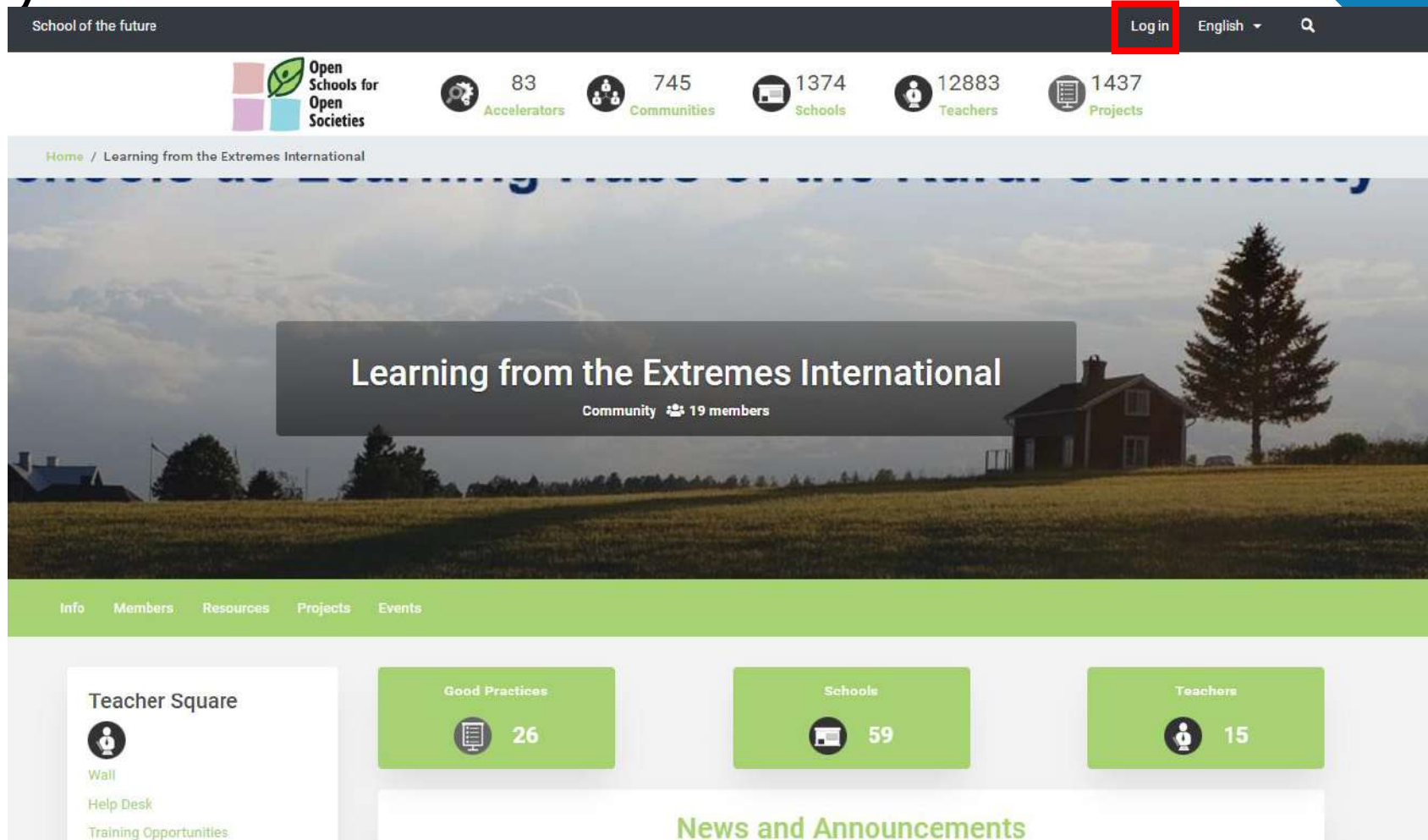
7. How to Join a Community



7. Join a Community

Step by step

1. Visit LfE Platform ([Link](#)) and “Log in” to your account



The screenshot shows the LfE Platform website interface. At the top, there is a dark navigation bar with the text "School of the future" on the left and "Log in", "English", and a search icon on the right. The "Log in" button is highlighted with a red box, and a red arrow points to it from the right. Below the navigation bar is a statistics section with icons and numbers: "Open Schools for Open Societies", "83 Accelerators", "745 Communities", "1374 Schools", "12883 Teachers", and "1437 Projects". The main content area features a large banner image of a house and trees with the text "Learning from the Extremes International" and "Community 19 members". Below the banner is a green navigation bar with links for "Info", "Members", "Resources", "Projects", and "Events". At the bottom, there are three green boxes: "Teacher Square" with a user icon, "Good Practices" with a document icon and the number 26, "Schools" with a school icon and the number 59, and "Teachers" with a person icon and the number 15. A "News and Announcements" section is partially visible at the bottom.



7. Join a Community

2. Choose Communities on the top of the portal

Step by step

The screenshot shows the top navigation bar of the 'Open Schools for Open Societies' portal. The 'Communities' link is highlighted with a red box. Below the navigation bar, the main content area features a large banner for the 'Learning from the Extremes International' community, which has 26 members. Below the banner, there are three green buttons for 'Good Practices' (24), 'Schools' (124), and 'Teachers' (84). A 'News and Announcements' section is visible at the bottom, featuring a hand-drawn diagram with terms like 'PLANNING', 'Research', and 'STRATEGY'.

Category	Count
Accelerators	83
Communities	751
Schools	1440
Teachers	12944
Projects	1438

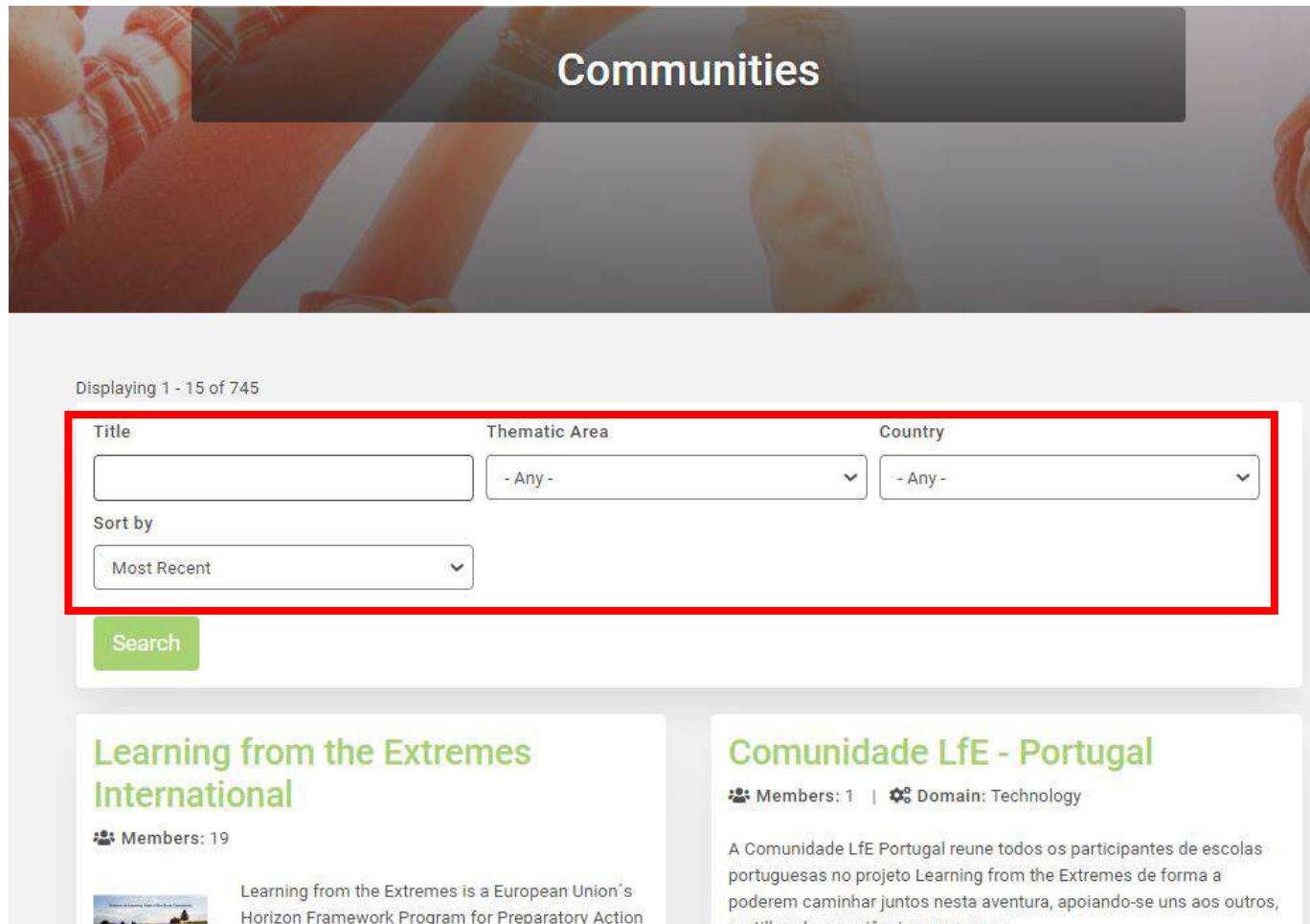
Category	Count
Good Practices	24
Schools	124
Teachers	84



7. Join a Community

3. On the new page with the title “Communities”, you will find all the Communities and use the 4 filters to find a specific Community

Step by step



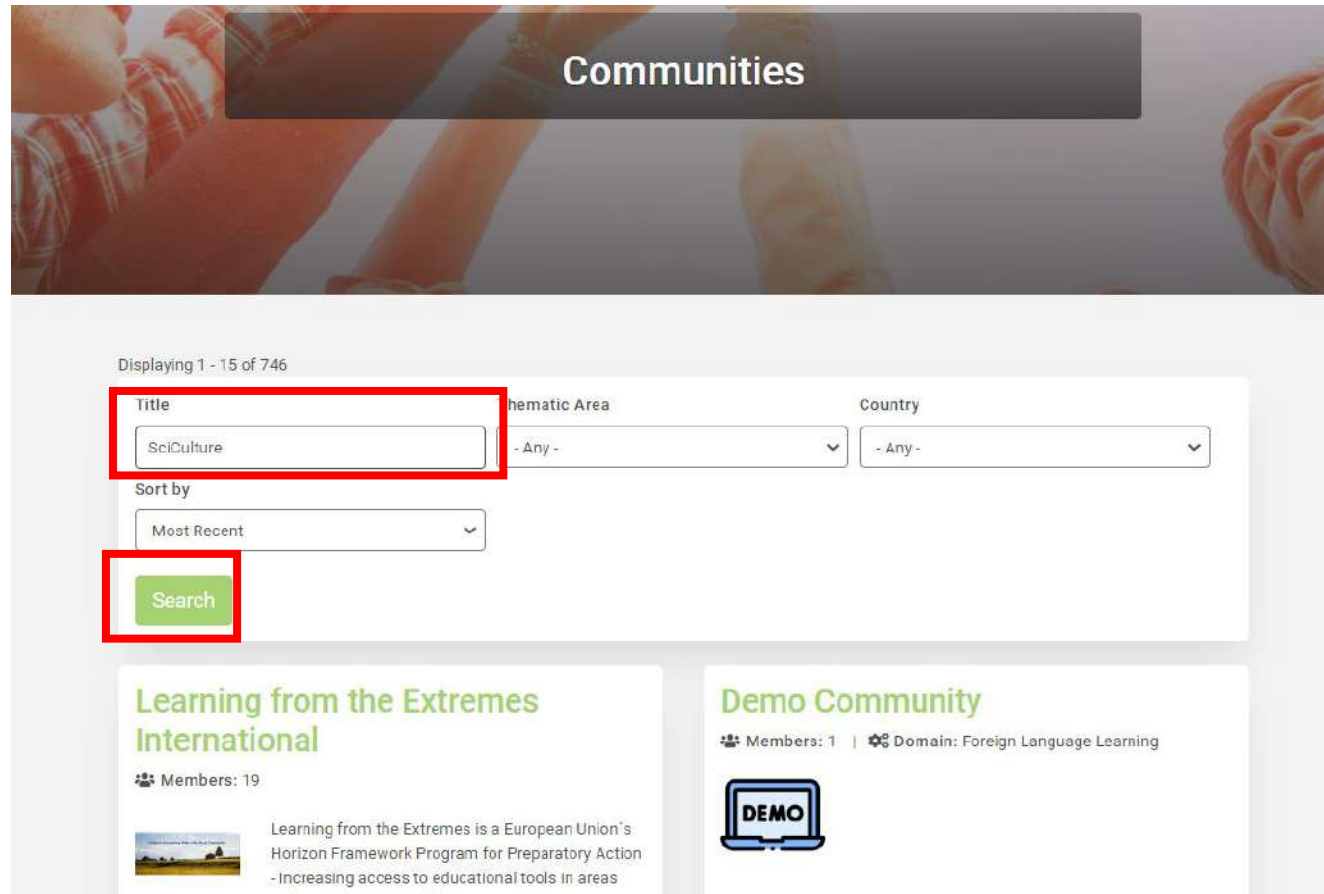
The screenshot shows the 'Communities' page interface. At the top, there is a header with the word 'Communities' in white text on a dark background. Below the header, the text 'Displaying 1 - 15 of 745' is visible. A red rectangular box highlights a search filter section containing four elements: a text input field for 'Title', a dropdown menu for 'Thematic Area' with '- Any -' selected, a dropdown menu for 'Country' with '- Any -' selected, and a dropdown menu for 'Sort by' with 'Most Recent' selected. Below the filters is a green 'Search' button. The main content area displays two community cards. The first card is for 'Learning from the Extremes International' with 19 members. The second card is for 'Comunidade LfE - Portugal' with 1 member and a domain of 'Technology'. A red arrow points from the blue background on the right towards the search filters.



7. Join a Community

Step by step

4. For example if I want to join the Community “SciCulture”, I am adding the word “SciCulture” as a keyword on Title’s field and then choose Search




Communities

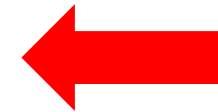
Displaying 1 - 15 of 746

Title: Thematic Area: Country:

Sort by:

Learning from the Extremes International
Members: 19
Learning from the Extremes is a European Union's Horizon Framework Program for Preparatory Action - increasing access to educational tools in areas

Demo Community
Members: 1 | Domain: Foreign Language Learning




7. Join a Community

Step by step

5. Then the Communities with the word “SciCulture” included on their Title will appear. (In our example, there is only one Community.) The User chooses the Community that he/she wants to join by clicking on the Title of the Community (text with the green font)


Displaying 1 - 1 of 1

Title	Thematic Area	Country
<input type="text" value="SciCulture"/>	<input type="text" value="- Any -"/>	<input type="text" value="- Any -"/>

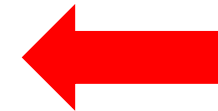
Sort by

SciCulture

Members: 2 | Domain: Science

 SciCulture

Bringing together social enterprise, scientific research, and the arts. What is SciCulture? The SciCulture project, funded by Erasmus+ embraces the unknown by bringing together science, art and entrepreneurship. We do this by incorporating transdisciplinary practice – or combining specific areas of knowledge into a new type of knowledge – with design thinking. Why is SciCulture important?



7. Join a Community

Step by step

6. The profile of the Community will appear. Then the User need to click on “Join” green button

SciCulture
Community 2 members

Join

Wall Info Members Resources Projects Events

Bringing together social enterprise, scientific research, and the arts.

What is SciCulture?
The SciCulture project, funded by **Erasmus+** embraces the unknown by bringing together science, art and entrepreneurship. We do this by incorporating transdisciplinary practice – or combining specific areas of knowledge into a new type of knowledge – with design thinking.

Why is SciCulture important?
Too often the richness of expression found in the arts is restricted to galleries and theatre, just as the value and breadth of scientific knowledge is restrained to an academic bubble.

How do we burst all these individual bubbles? SciCulture recognises the spreading practice of combining disciplines. We want to build on that and believe stand-alone subjects are not the future, rather the investigation of perceptions within different types of knowledge is part of the process in envisioning healthy, equitable futures.

For more info visit the SciCulture website: <https://sciculture.eu>

Country
Malta

Created on
15/02/2022

Managed By
[Menelaos Sotiriou](#)

EU Project
OSOS

Domain
Science



7. Join a Community

Step by step

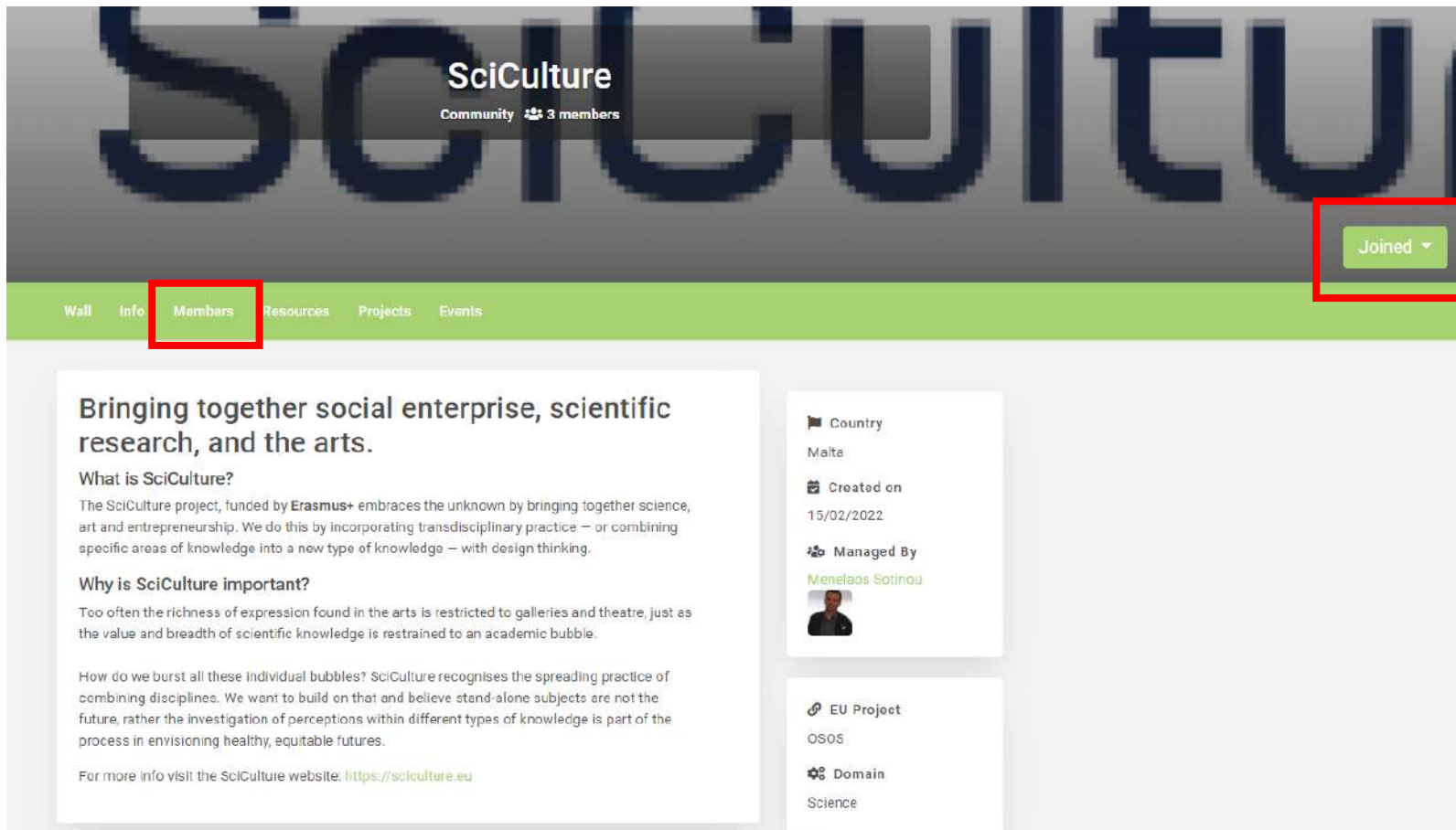
7. And confirm the participation in the Community by selecting the green button “Join group”.



7. Join a Community

8. The profile page of the Community will appear again but this time the green button on the right side will turn to “**Joined**”. Also, the User can double-check that belongs to this Community, by selecting the “Members” option of the green Menu in the middle of the page

Step by step



7. Join a Community

Step by step

9. On this step User can see all members of this Community and check whether User's name has been included on the list. The green button on the right side of the page will have the title "Joined" as well



The screenshot displays the SciCulture community interface. At the top, the community name 'SciCulture' is shown with 'Community' and '3 members' below it. A navigation bar includes 'Wall', 'Info', 'Members', 'Resources', 'Projects', and 'Events'. A green button labeled 'Joined' is highlighted with a red box and a red arrow. Below the navigation bar is a table of community members.

Full name	Roles	Updated	Joined	Operations
Menelaos Sotiriou	• Manager	02/15/2022 - 12:37	02/15/2022 - 12:37	
Antónia Ribeiro	• <none>	02/21/2022 - 14:24	02/21/2022 - 14:24	
Eleni Provopoulou	• <none>	01/18/2023 - 12:46	01/18/2023 - 12:46	Edit member ▾



Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers

[Any enrolled User can
leave a community]

Use case description:

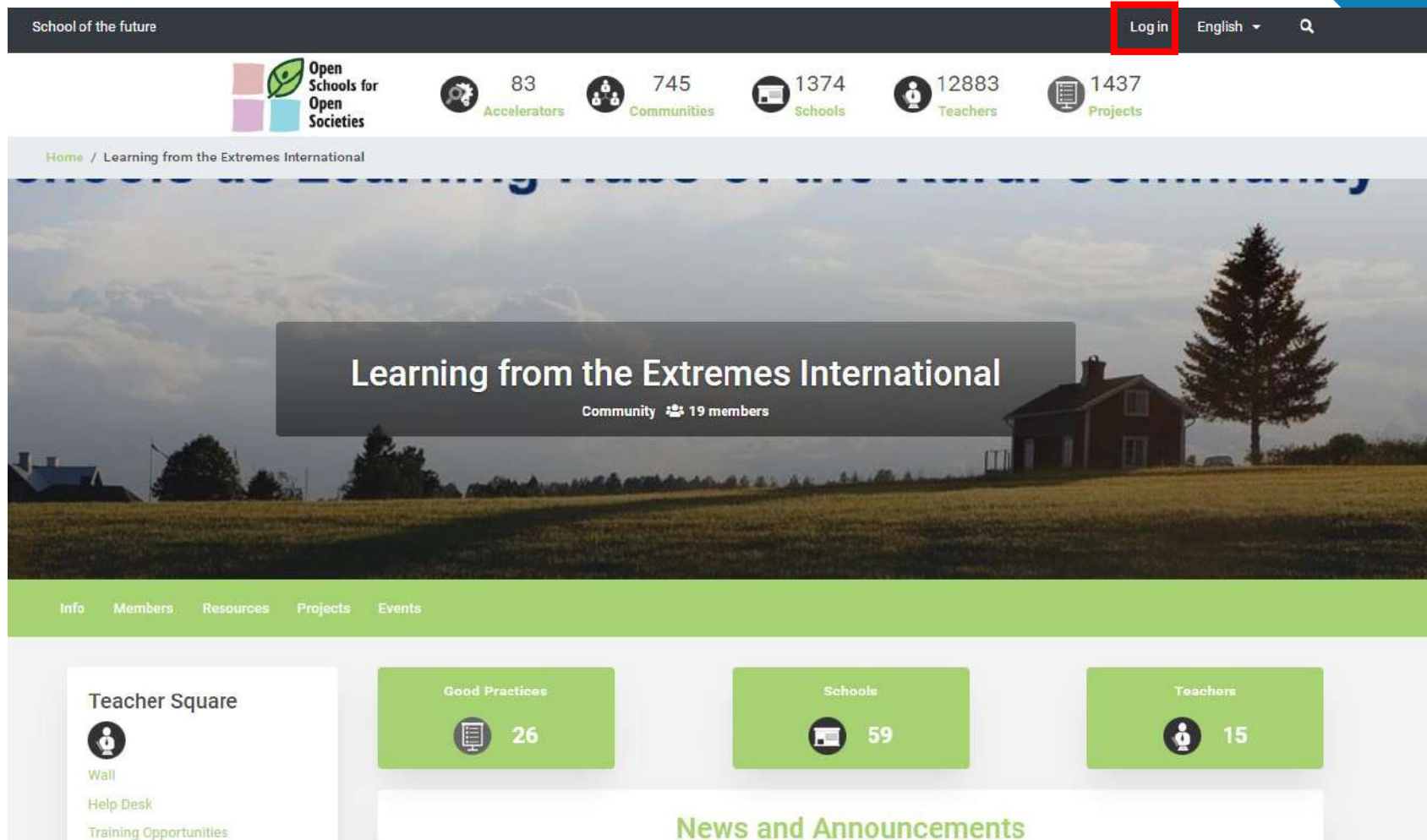
8. How to leave a Community



8. Leave a Community

1. Visit LfE Platform ([Link](#)) and “Log in” to your account

Step by step



The screenshot shows the LfE Platform website. At the top, there is a dark navigation bar with the text "School of the future" on the left and "Log in", "English", and a search icon on the right. The "Log in" button is highlighted with a red box, and a red arrow points to it from the right. Below the navigation bar is a white section with the "Open Schools for Open Societies" logo and five statistics: Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main content area features a large banner image of a house and trees with the text "Learning from the Extremes International" and "Community 19 members". Below the banner is a green navigation bar with links for "Info", "Members", "Resources", "Projects", and "Events". At the bottom, there are three green boxes: "Teacher Square" with a user icon, "Good Practices" with a document icon and the number 26, "Schools" with a school icon and the number 59, and "Teachers" with a person icon and the number 15. A "News and Announcements" section is partially visible at the bottom.

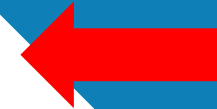


8. Leave a Community

2. Click on your Username, once you are logged in

Step by step

The screenshot shows the website interface for 'Open Schools for Open Societies'. The top navigation bar includes the site name, a 'Log out' link, the user's name 'eleni_provopoulou' (highlighted with a red box), a language dropdown set to 'English', and search and notification icons. Below the navigation bar, a statistics row displays: 83 Accelerators, 745 Communities, 1374 Schools, 12883 Teachers, and 1437 Projects. The main content area features a banner for the 'Learning from the Extremes International' community, which has 19 members. A secondary navigation bar contains links for 'Info', 'Members', 'Resources', 'Projects', and 'Events'. At the bottom, there are four green widget boxes: 'Teacher Square' with a user icon and links for 'Wall' and 'Help Desk'; 'Good Practices' with a document icon and the number 26; 'Schools' with a school icon and the number 59; and 'Teachers' with a person icon and the number 15.

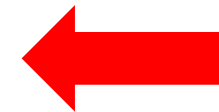
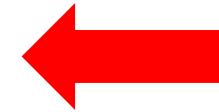


8. Leave a Community

Step by step

3. Your name will appear on the middle of the top page. Then you have to choose the “**Communities**” from the green Menu on the middle of the site

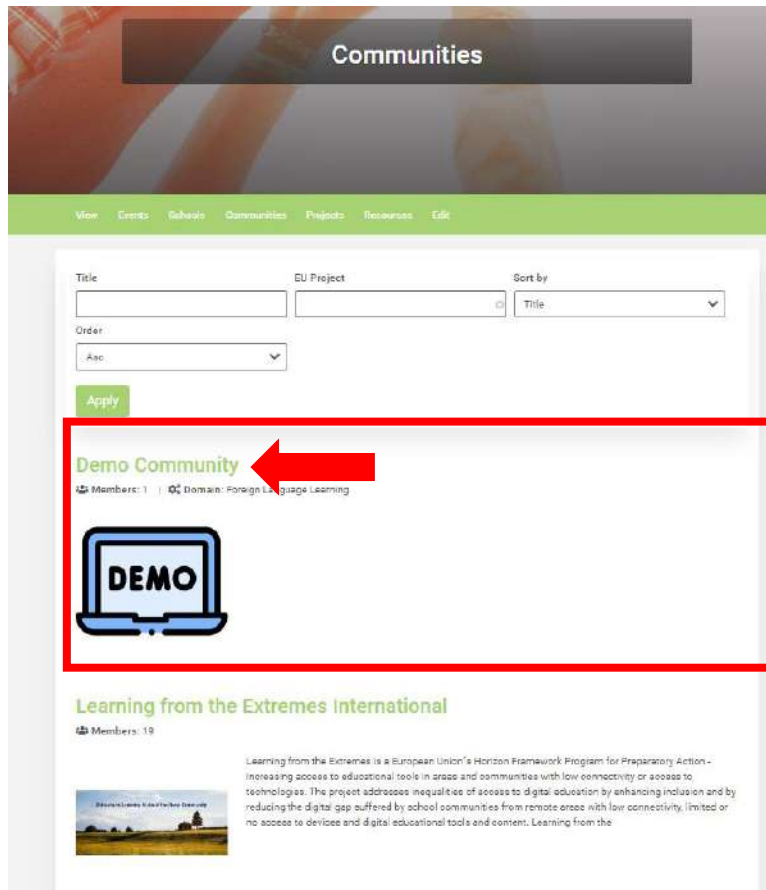
The screenshot shows the 'School of the future' website interface. At the top, there is a navigation bar with the user's name 'eleni_provopoulou', a 'Log out' button, and a language dropdown set to 'English'. Below this is a statistics bar with icons and counts for 'Accelerators' (83), 'Communities' (745), 'Schools' (1374), 'Teachers' (12884), and 'Projects' (1437). The main content area features a large banner image of children holding a globe, with a semi-transparent box in the center displaying the name 'Eleni Provopoulou'. Below the banner is a green navigation menu with the following items: 'View', 'Evants', 'Schools', 'Communities' (highlighted with a red box), 'Projects', 'Resources', and 'Edit'. At the bottom, there is a user profile section with the following details: 'Member for 2 months', 'Role: School Manager', 'Full name: Eleni Provopoulou', and 'Country: Greece'. Three green buttons are located at the bottom: 'Register a Community', 'Register a School', and 'Register an event'.



8. Leave a Community

4. On the new page with the title “Communities”, you will find all the Communities you have joined so far. Then, you choose the Community you want to leave. In our scenario, we want to leave “Demo Community”. Thus, we select this Community by click on the green title of the Community

Step by step



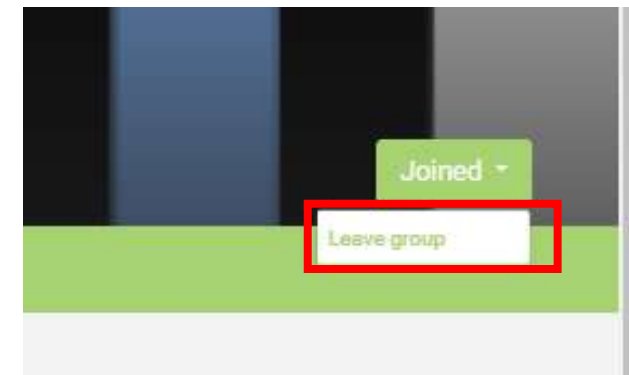
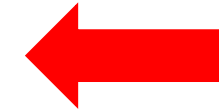
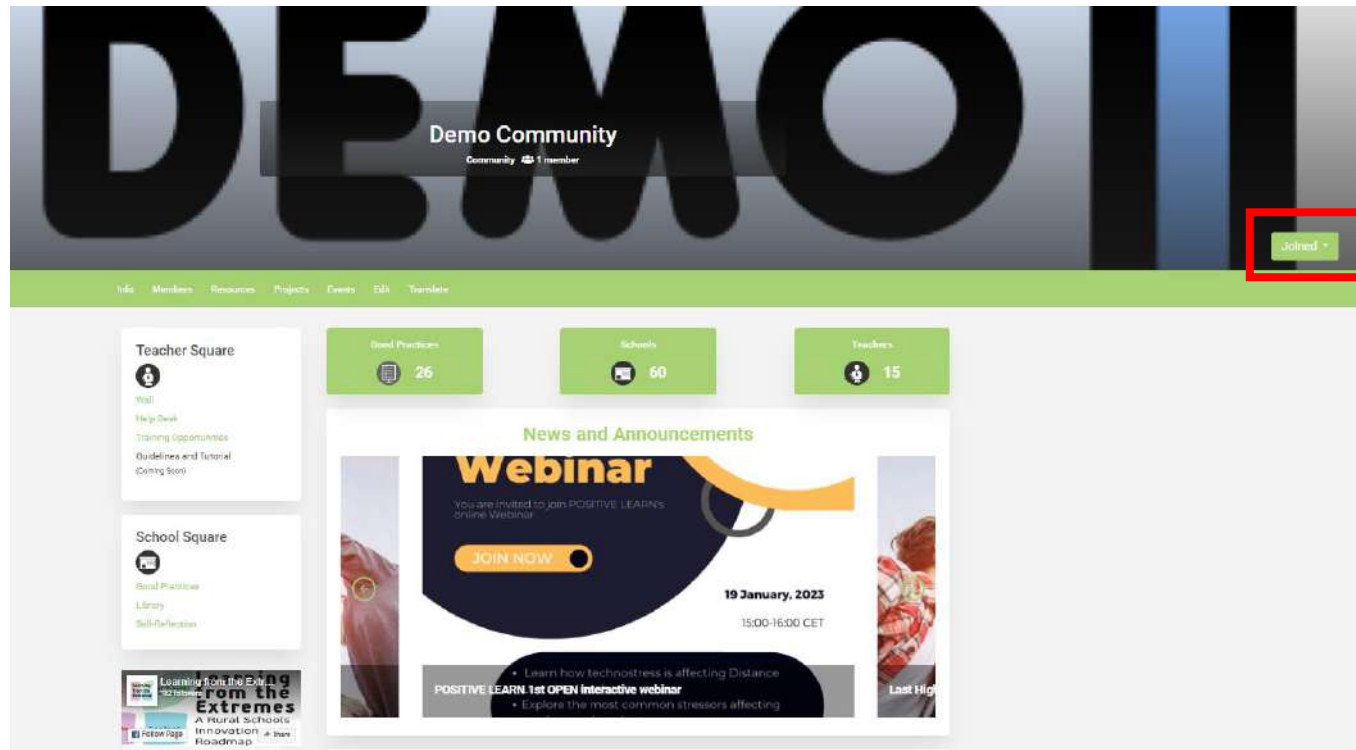
The screenshot shows a web interface titled "Communities". At the top, there is a navigation bar with "Communities" highlighted. Below the navigation bar, there are search and filter options: "Title", "EU Project", "Sort by" (set to "Title"), and "Order" (set to "Asc"). An "Apply" button is visible. The main content area displays a list of communities. The first entry, "Demo Community", is highlighted with a red box and a red arrow pointing to its title. Below the title, it shows "Members: 1" and "Domain: Foreign Language Learning". There is a blue icon of a laptop with the word "DEMO" on it. Below this entry, there is another entry titled "Learning from the Extremes International" with "Members: 19".



8. Leave a Community

5. Next, the profile of “Demo Community” will appear. On the green button on the right side of the webpage, we can see the status of my connection with this Community. Since it has the title “Joined”, the User is member of this Community. To leave the Community, the User need to click on the “Joined” button and then select “Leave group”

Step by step



8. Leave a Community

Step by step

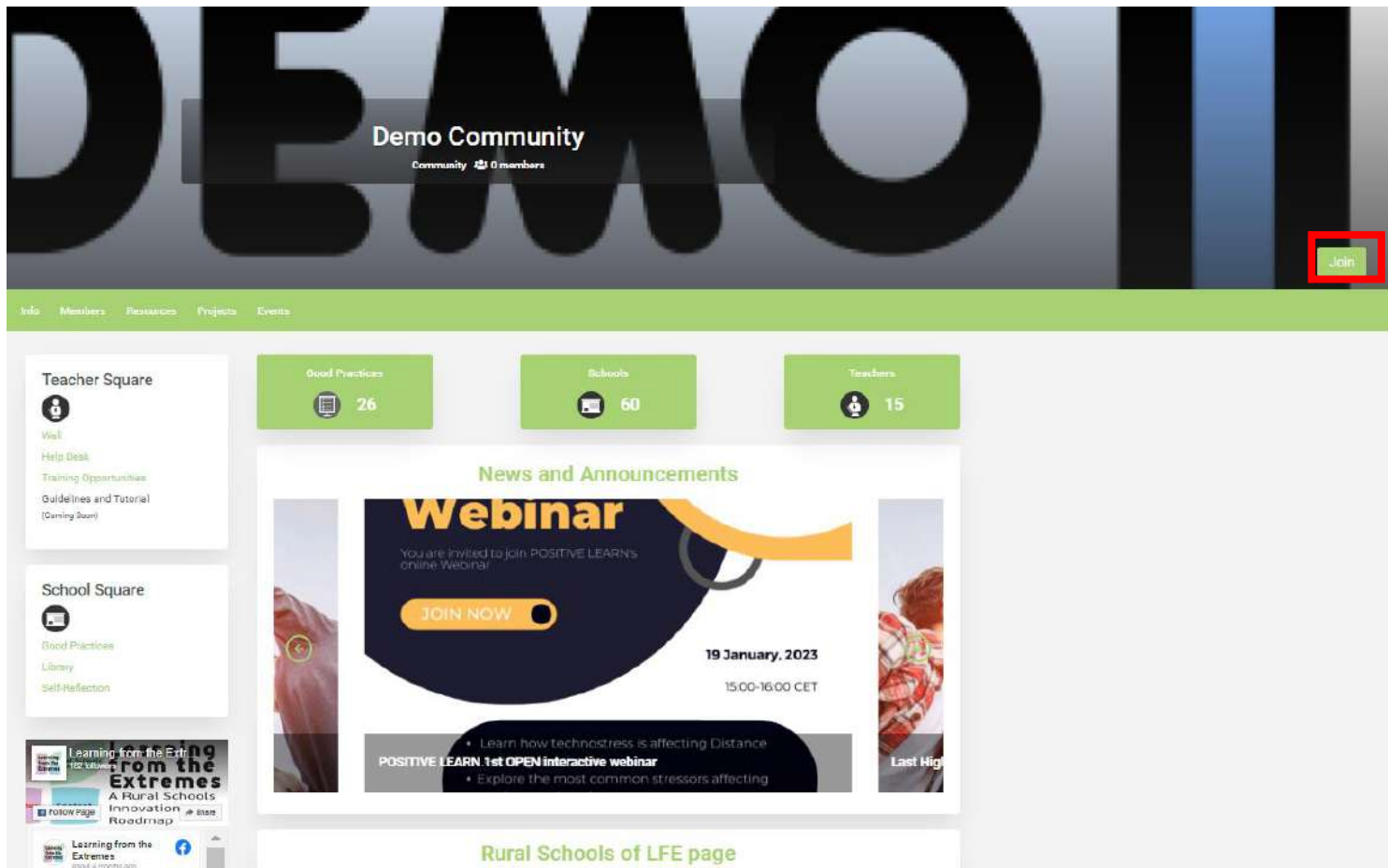
6. On the next page, the User need to confirm that wants to leave the group, by clicking on the green button “Leave group”



8. Leave a Community

7. After completing step 6, the profile of the Community will appear again, but this time the green button on the right side of the webpage will have the title “Join”, which means that the User successfully left the Community

Step by step



Use case description:

Users:

- ✓ School Managers
- ✓ Teachers

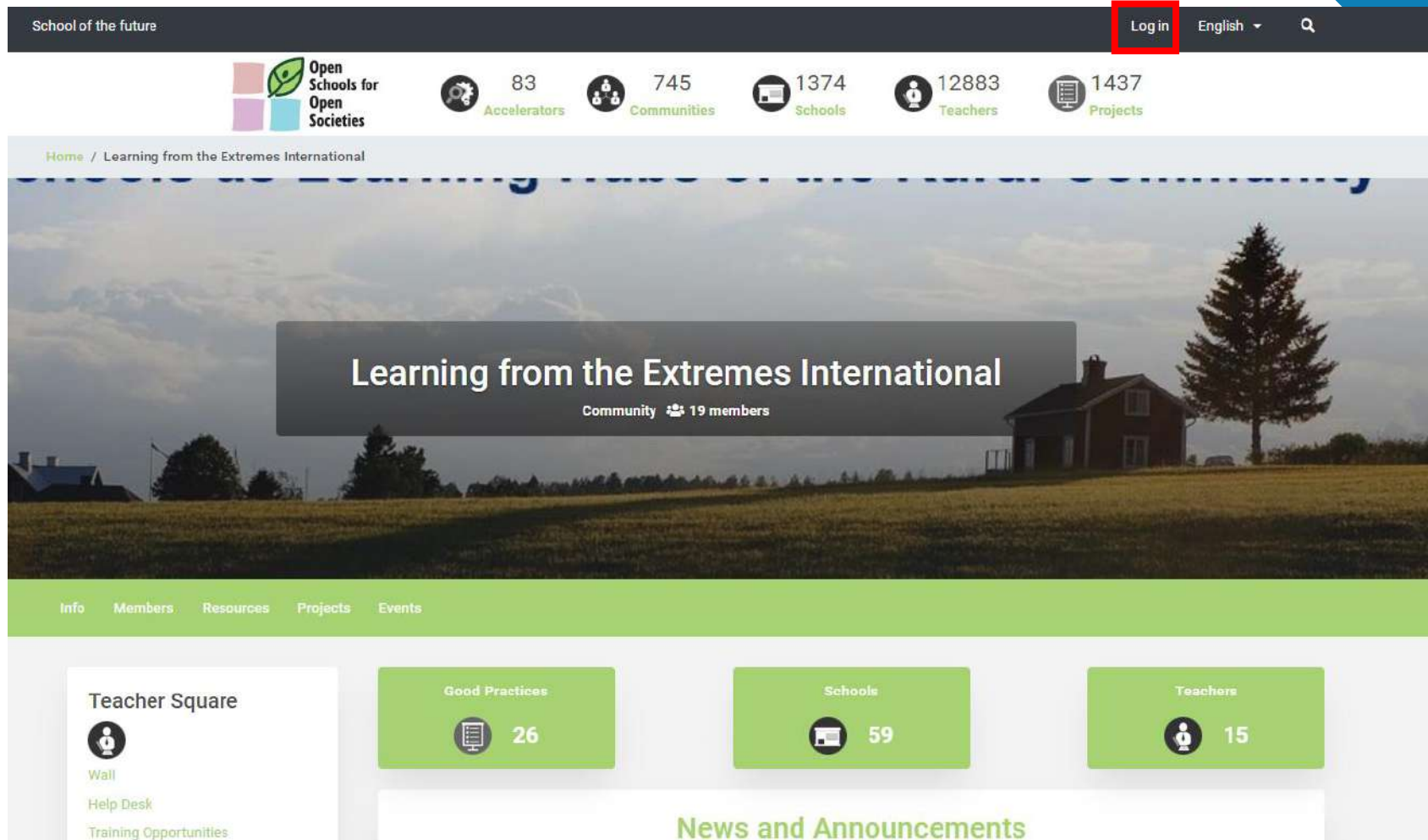
9. How to add a Project



9. Add a Project

1. Visit LfE Platform ([Link](#)) and “Log in” to your account

Step by step



School of the future

Log in English

Open Schools for Open Societies

83 Accelerators 745 Communities 1374 Schools 12883 Teachers 1437 Projects

Home / Learning from the Extremes International

Learning from the Extremes International

Community 19 members

Info Members Resources Projects Events

Teacher Square

- Wall
- Help Desk
- Training Opportunities

Good Practices 26

Schools 59

Teachers 15

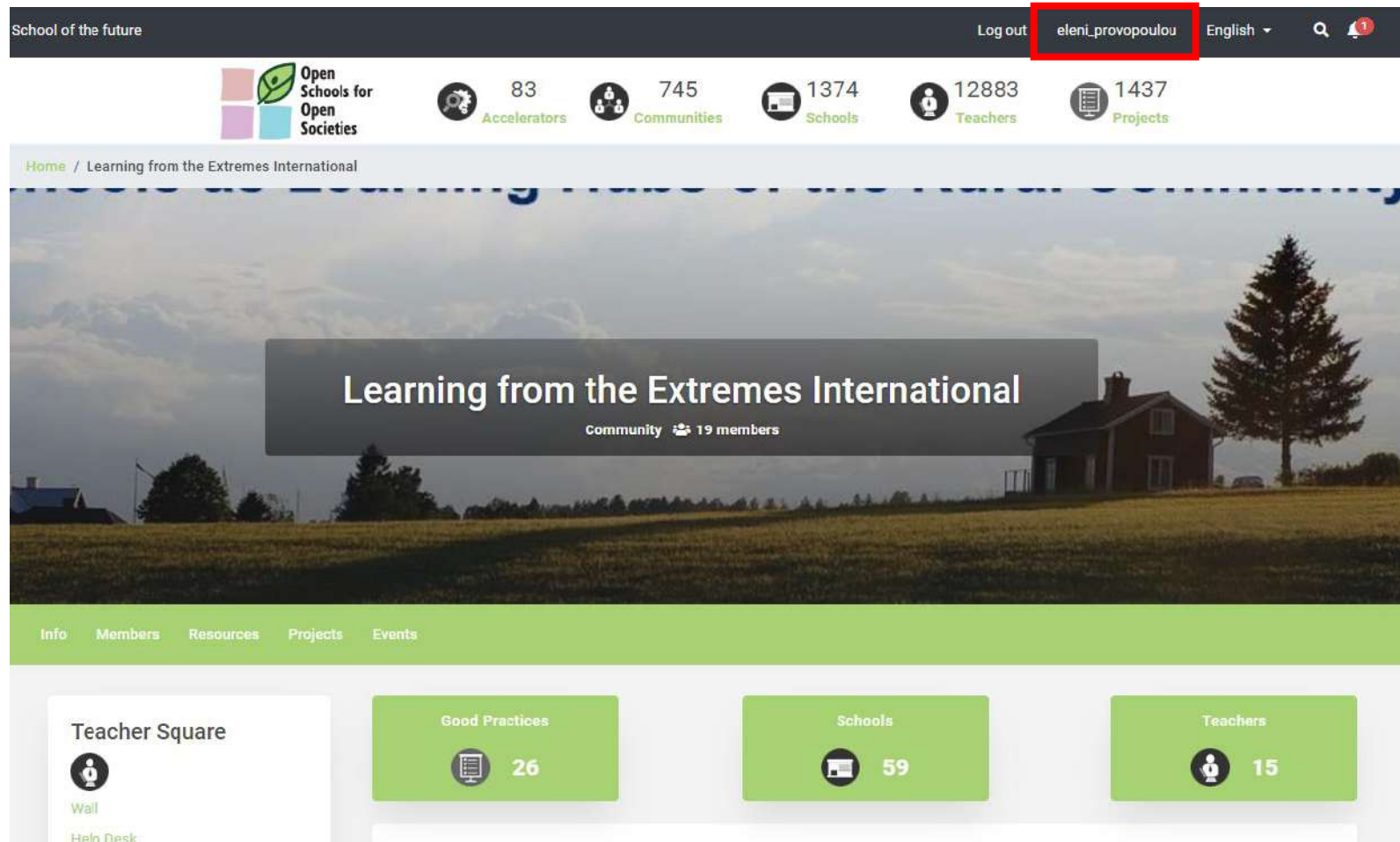
News and Announcements



9. Add a Project

Step by step

2. Click on your Username, once you are logged in



The screenshot shows the website's header with the user 'eleni_provopoulou' logged in. A red box highlights the username, and a red arrow points to it from the right. Below the header, there are statistics for Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main content area features a banner for 'Learning from the Extremes International' with 19 members. A navigation bar includes links for Info, Members, Resources, Projects, and Events. At the bottom, there are four green boxes: 'Teacher Square' with a user icon, 'Good Practices' with 26 items, 'Schools' with 59 items, and 'Teachers' with 15 items.



9. Add a Project

3. Your name will appear on the middle of the top page. Then you need to choose the “**Register a Project**” button

Step by step

The screenshot displays a user profile for Eleni Provopoulou. At the top, the name 'Eleni Provopoulou' is shown in a dark grey box. Below this is a navigation bar with links for 'View', 'Events', 'Schools', 'Communities', 'Projects', 'Resources', and 'Edit'. The main content area shows user details:

- Member for:** 2 months 1 week
- Role:** Teacher
- Full name:** Eleni Provopoulou
- Country:** Greece

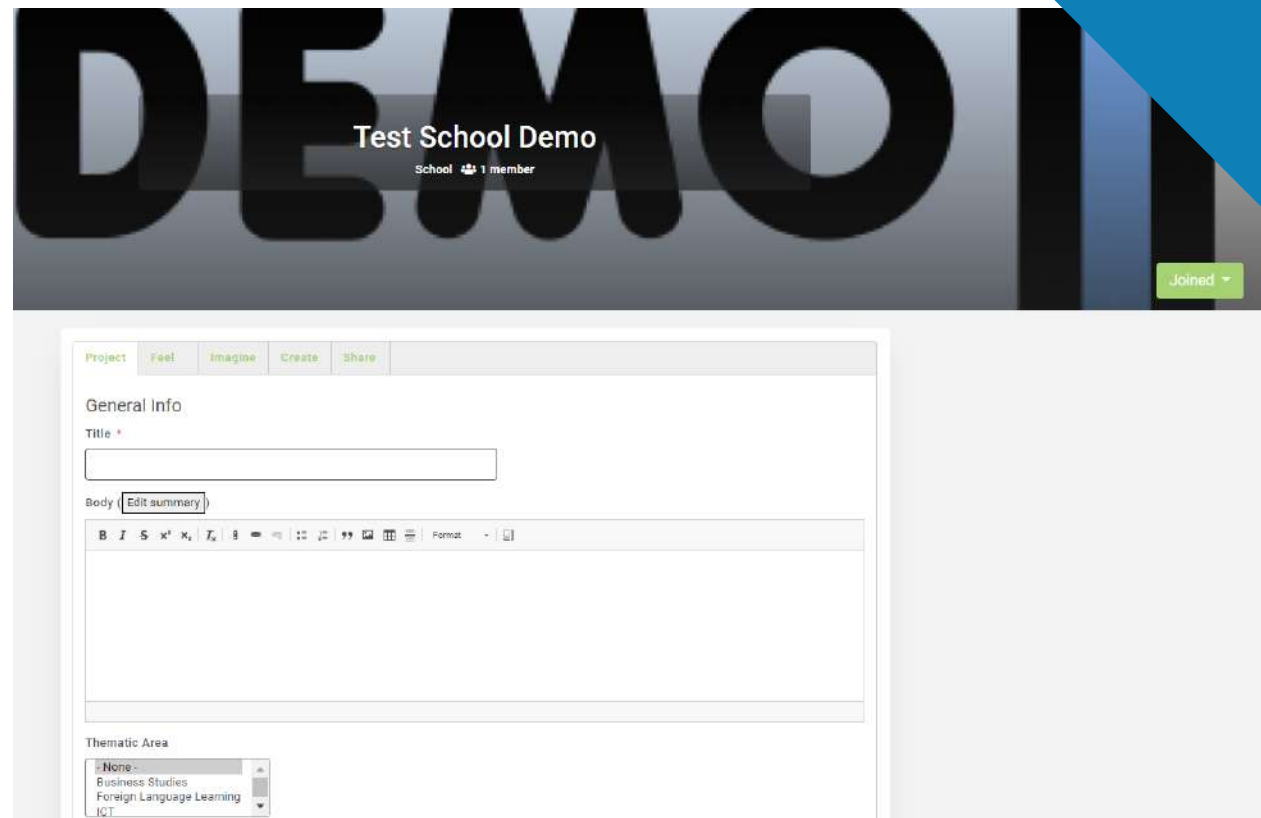
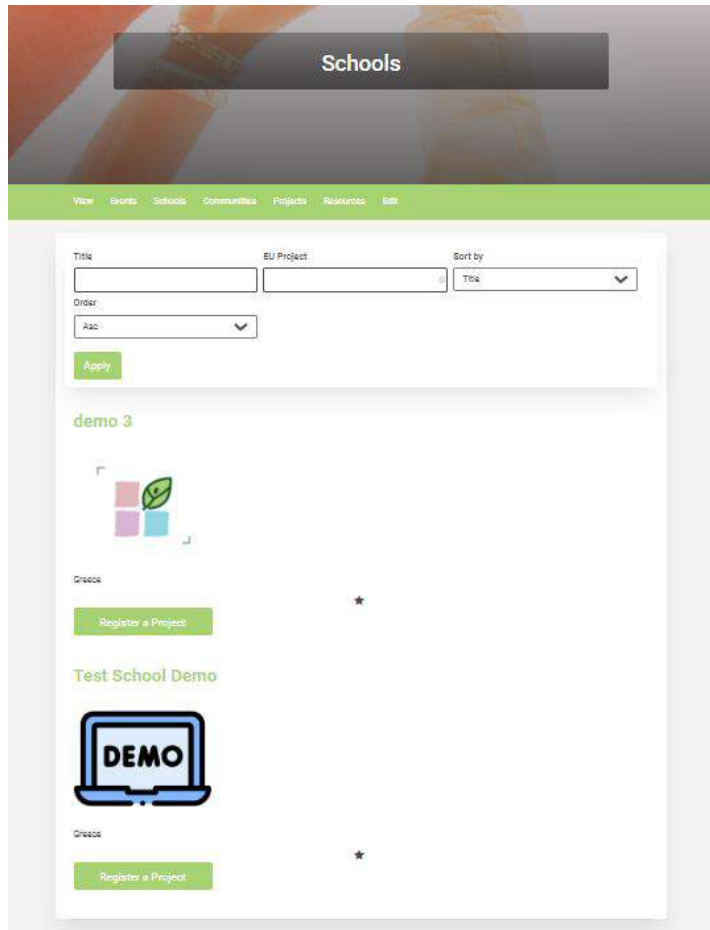
At the bottom, there are three green buttons: 'Register a Community', 'Register a Project' (which is highlighted with a red rectangular border), and 'Register an event'.



9. Add a Project

Step by step

4. Next, a new page about choosing the School that implements the Project will appear. After choosing the school, a new page with New Project's form will appear, where User need to complete all the necessary information about the new Project



9. Add a Project

Step by step

5. Please note that Users must associate the new Project with “***Learning from the Extremes International***” and any other Community the User prefers.

Associated Communities

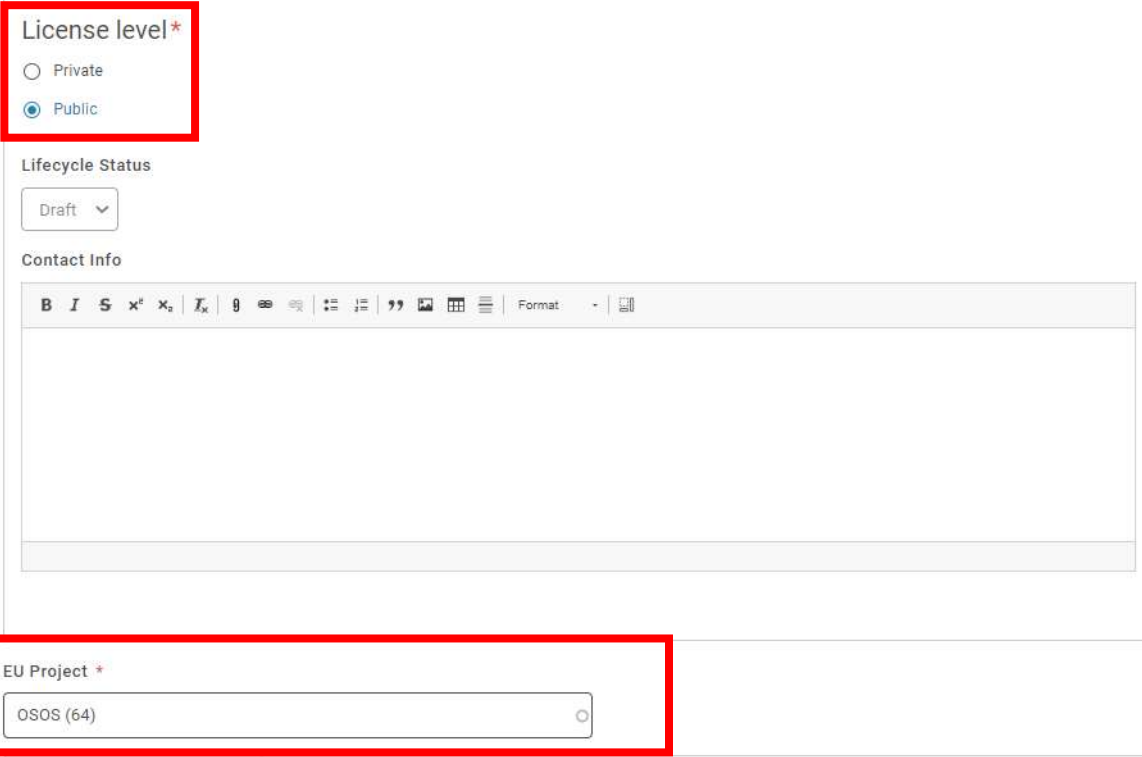
Learning from the Extremes International (2332)



9. Add a Project

Step by step

6. In the middle of the form there is a field with title “License level” where “Public” option should be selected. Then on “EU Project” field on the bottom of the form User should select “OSOS” from the drop-down menu.



The screenshot shows a form with several sections. The 'License level*' section has two radio buttons: 'Private' and 'Public', with 'Public' selected. Below it is the 'Lifecycle Status' section with a 'Draft' dropdown. The 'Contact Info' section contains a rich text editor with a toolbar. At the bottom, the 'EU Project*' section has a dropdown menu with 'OSOS (64)' selected. Red boxes highlight the 'License level*' and 'EU Project*' sections, and red arrows point to them from the right.



9. Add a Project

Step by step

7. Review the fields that have been completed and then choose “Save”. Congratulations! You just created a new Project

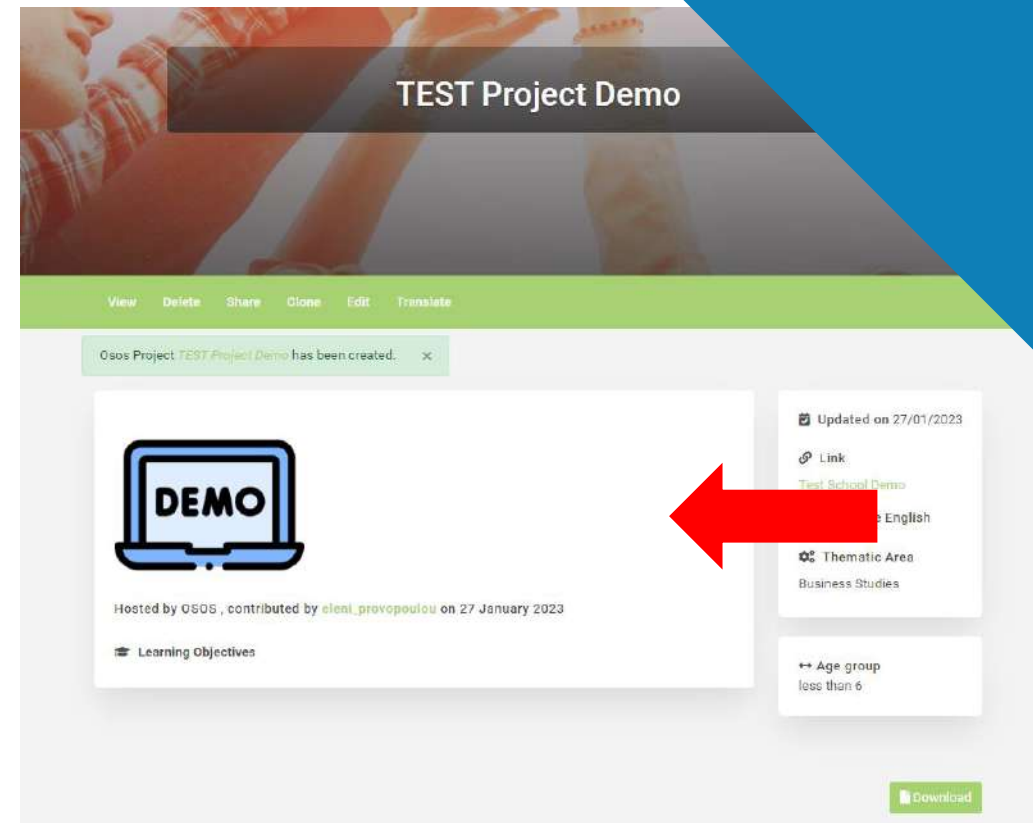


Revision information
No revision

Revision log message

Briefly describe the changes you have made.

Save



TEST Project Demo

View Delete Share Clone Edit Translate

Osos Project **TEST Project Demo** has been created.

DEMO

Hosted by OSOS, contributed by [eleni_provopoulou](#) on 27 January 2023

Learning Objectives

Updated on 27/01/2023

Link
[TEST Project Demo](#)

English

Thematic Area
Business Studies

Age group
less than 6

Download



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

10. How to search for a Project



10. Search for a Project

Step by step

1. Visit LfE Platform ([Link](#)) and choose Projects

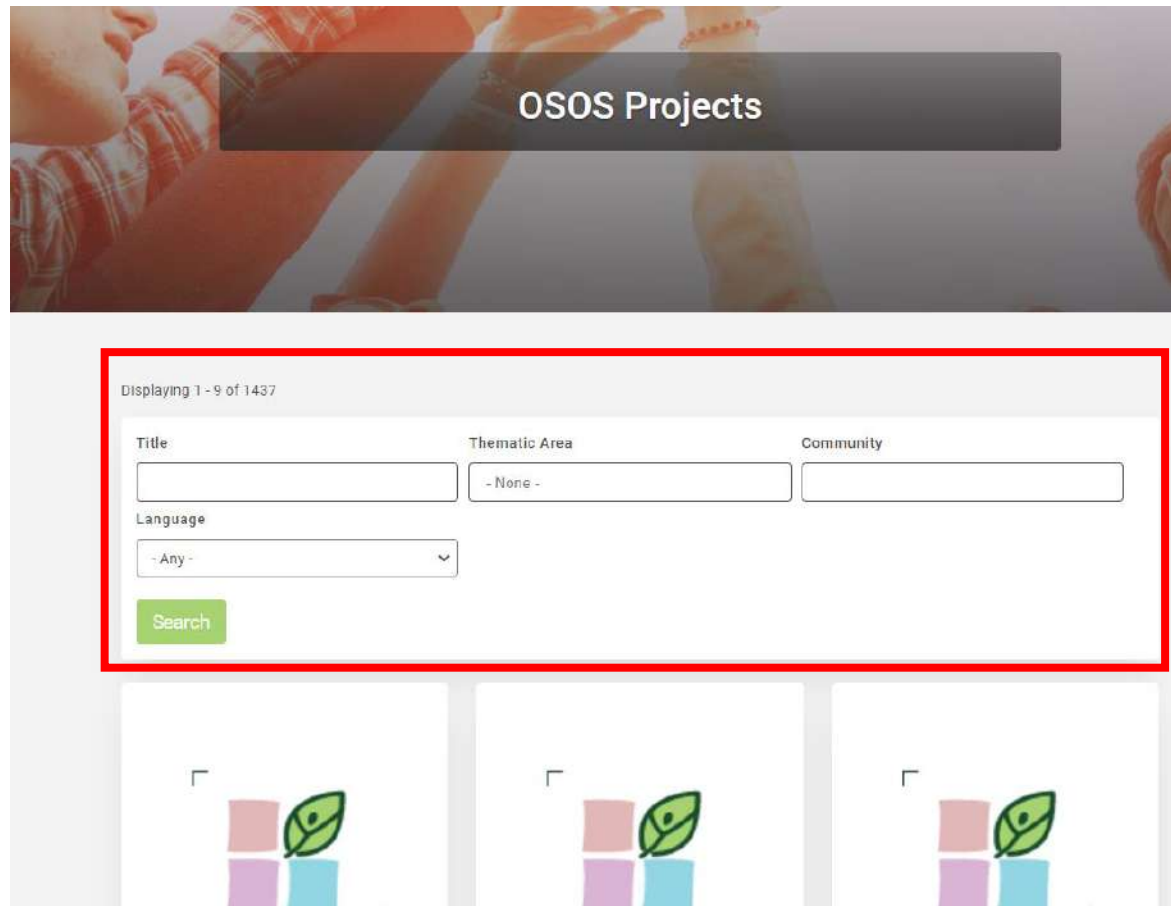
The screenshot shows the LfE Platform website. At the top, there is a navigation bar with 'School of the future' on the left, 'Log in' and 'English' on the right, and a search icon. Below this is a secondary navigation bar with icons and counts for 'Accelerators' (83), 'Communities' (745), 'Schools' (1374), 'Teachers' (12883), and 'Projects' (1437). The 'Projects' icon and count are highlighted with a red box. A red arrow points from the right side of the slide towards this box. Below the navigation bar is a breadcrumb trail: 'Home / Learning from the Extremes International'. The main content area features a large banner image of a house and trees with the text 'Learning from the Extremes International' and 'Community 19 members'. Below the banner is a green navigation bar with links for 'Info', 'Members', 'Resources', 'Projects', and 'Events'. At the bottom, there are several green boxes: 'Teacher Square' with links for 'Wall', 'Help Desk', and 'Training Opportunities'; 'Good Practices' with a count of 26; 'Schools' with a count of 59; and 'Teachers' with a count of 15. A 'News and Announcements' section is partially visible at the bottom.



10. Search for a Project

Step by step

2. On the new page with the title “OSOS Projects”, you will find all the registered projects and use the 4 filters to find a specific project



OSOS Projects

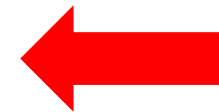
Displaying 1 - 9 of 1437

Title

Thematic Area

Community

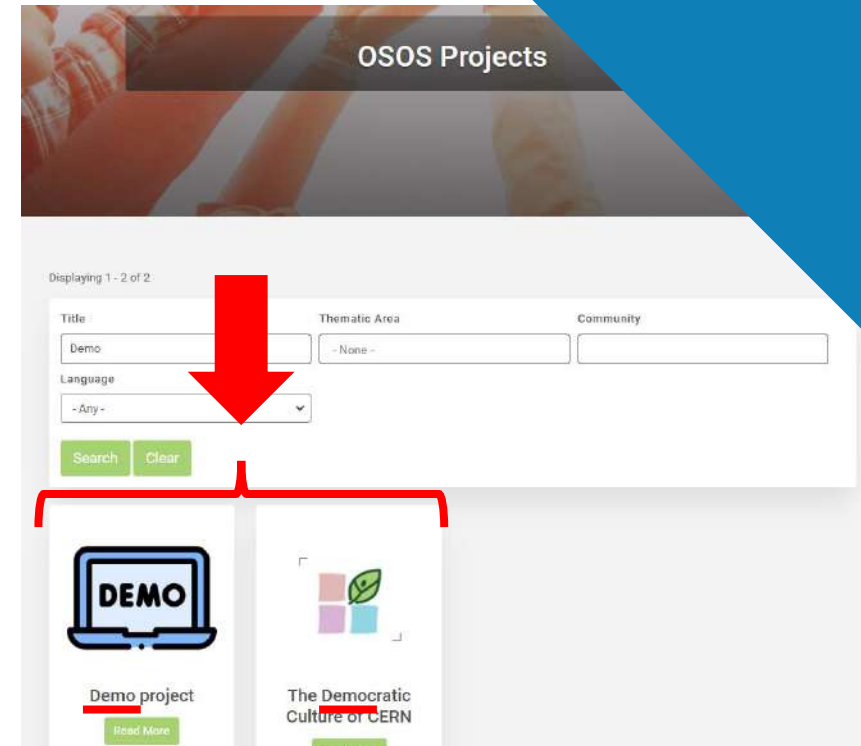
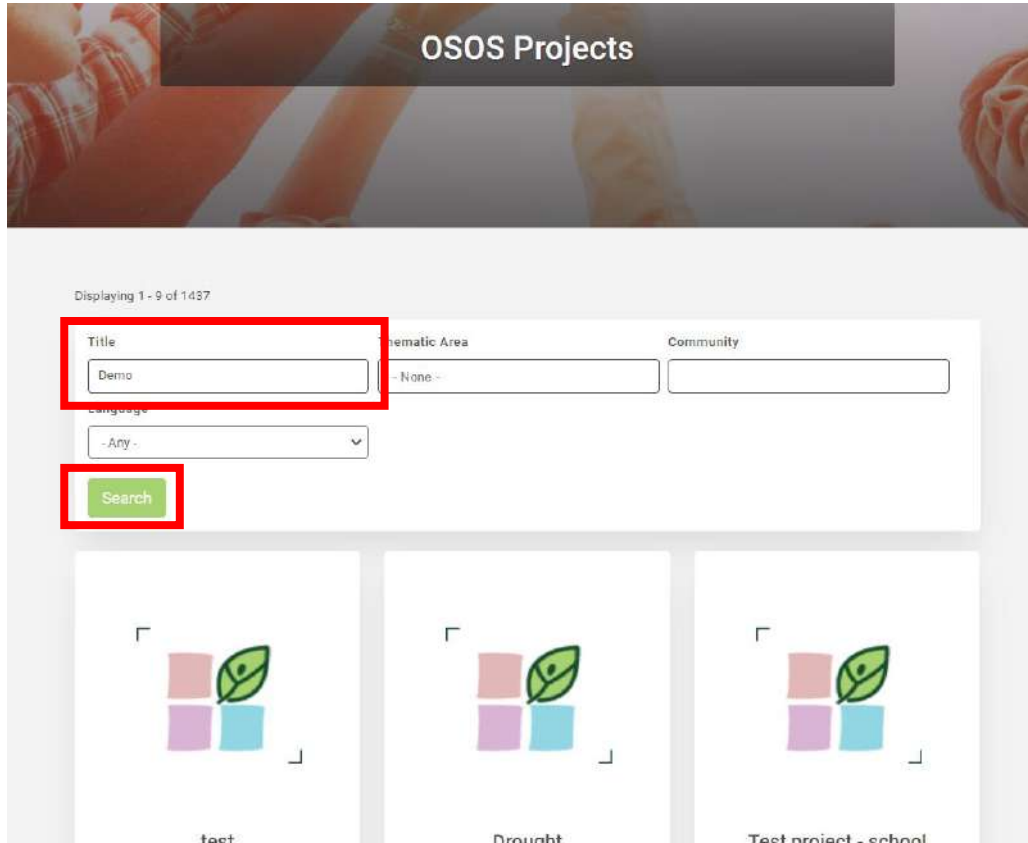
Language



10. Search for a Project

Step by step

3. For example if I want to find a Project with the word “Demo”, I am adding the word “Demo” as a keyword on Title’s field and then choose Search. Then all projects with the word “Demo” included on their Title will appear



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

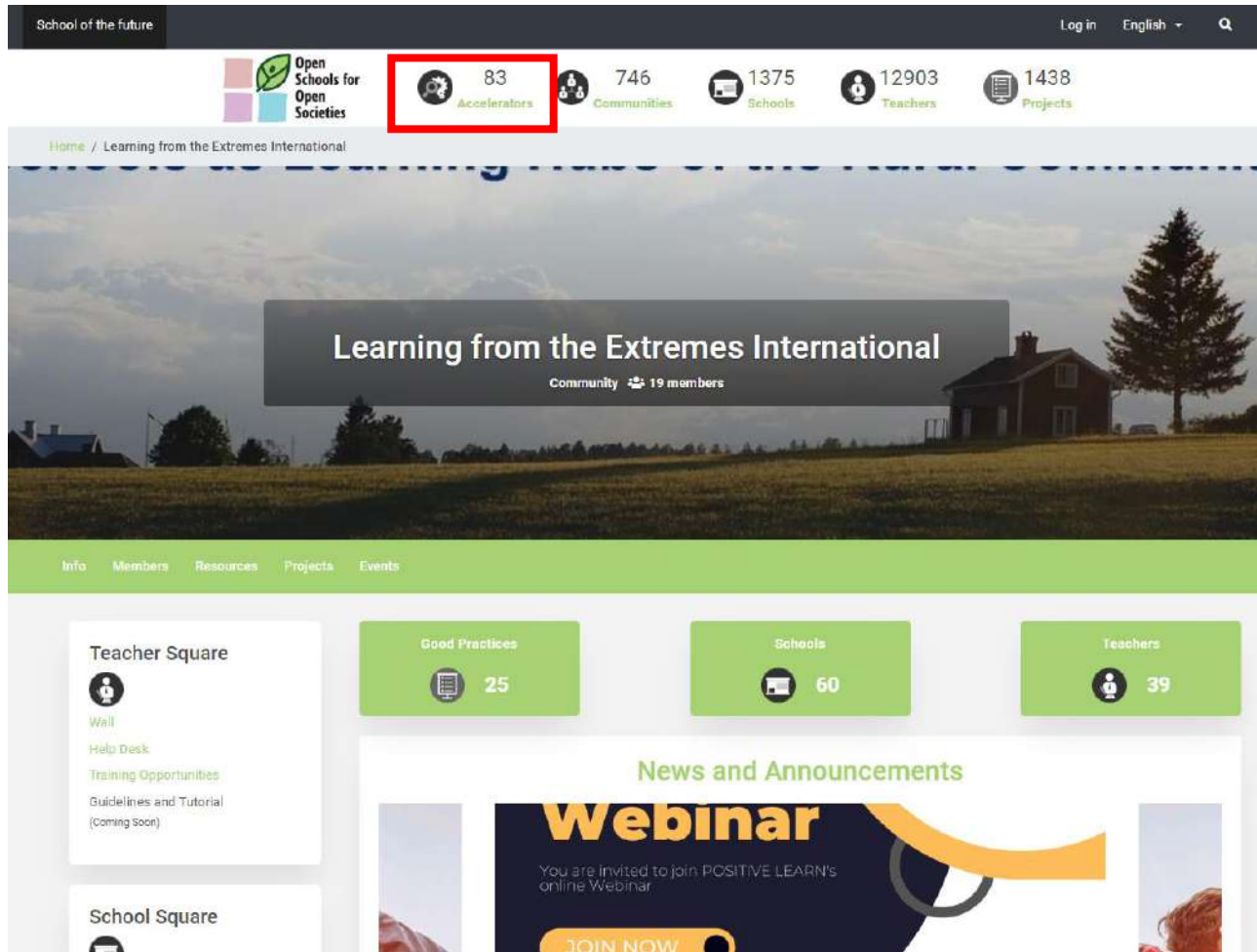
11. How to search for an Accelerator



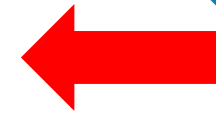
11. Search for an Accelerator

1. Visit LfE Platform ([Link](#)) and choose Accelerators (on the top side of the site)

Step by step



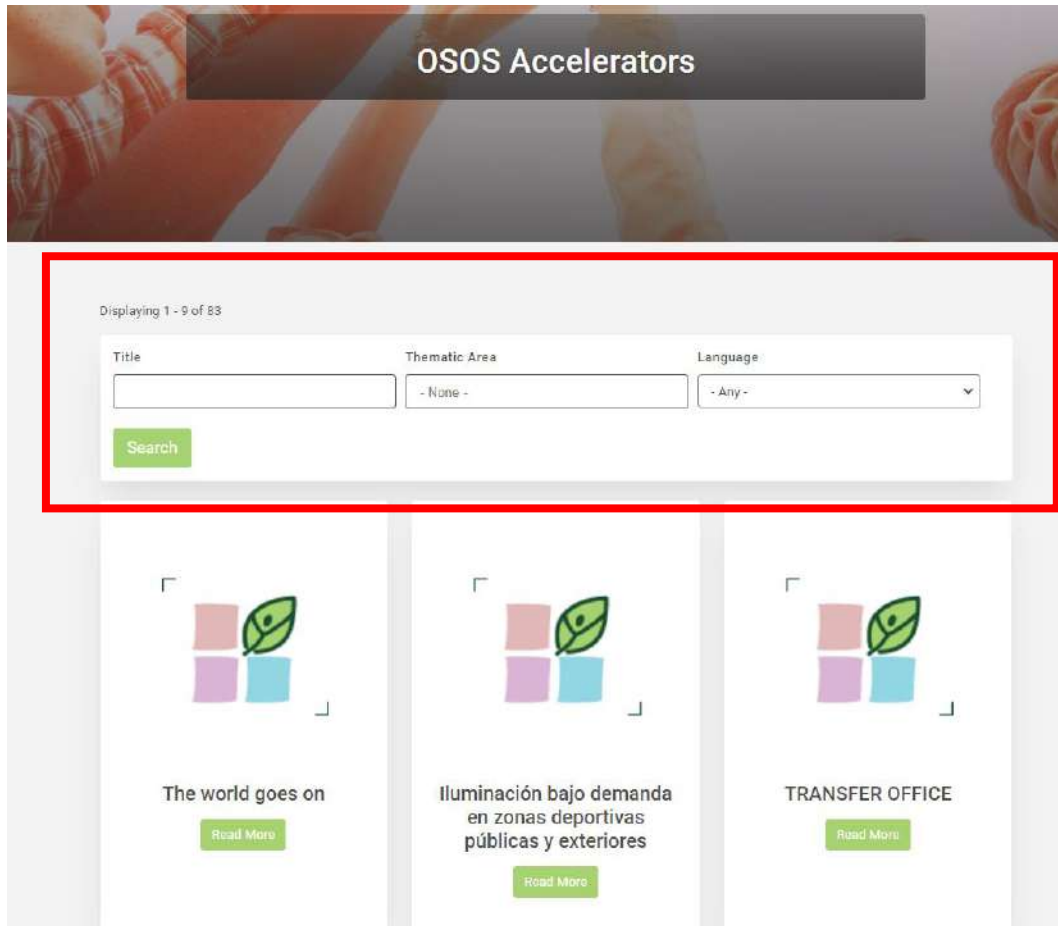
The screenshot shows the LfE Platform website interface. At the top, there is a navigation bar with the text "School of the future" on the left and "Log in" and "English" on the right. Below this, there is a horizontal menu with several items: "Open Schools for Open Societies" (with a leaf icon), "Accelerators" (with a gear icon and the number 83, highlighted by a red box), "Communities" (with a group icon and the number 746), "Schools" (with a building icon and the number 1375), "Teachers" (with a person icon and the number 12903), and "Projects" (with a document icon and the number 1438). Below the navigation bar, there is a banner for "Learning from the Extremes International" with a background image of a house and a tree. Below the banner, there is a green navigation bar with links for "Info", "Members", "Resources", "Projects", and "Events". The main content area features a "Teacher Square" sidebar with links for "Wall", "Help Desk", "Training Opportunities", and "Guidelines and Tutorial (coming soon)". In the center, there are three green boxes: "Good Practices" (25), "Schools" (60), and "Teachers" (39). Below these, there is a "News and Announcements" section with a "Webinar" announcement that says "You are invited to join POSITIVE LEARN's online Webinar" and a "JOIN NOW" button.



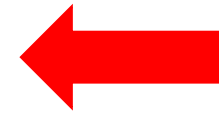
11. Search for an Accelerator

Step by step

2. On the new page with the title “OSOS Accelerators”, you will find all Accelerators and use the 3 filters to find a specific Accelerator



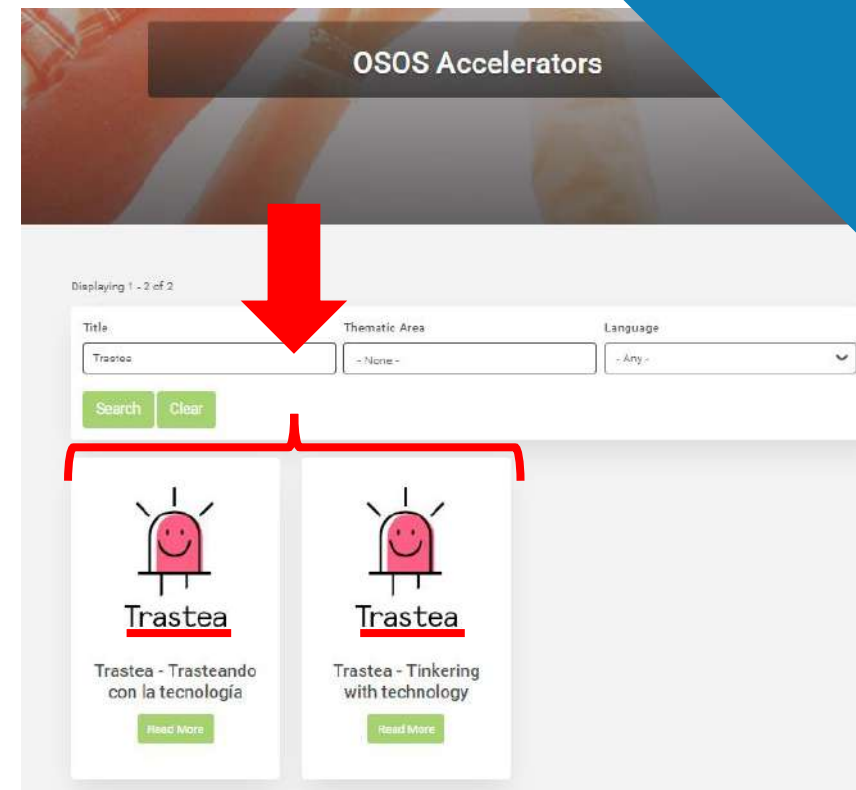
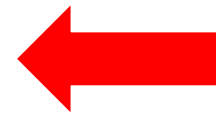
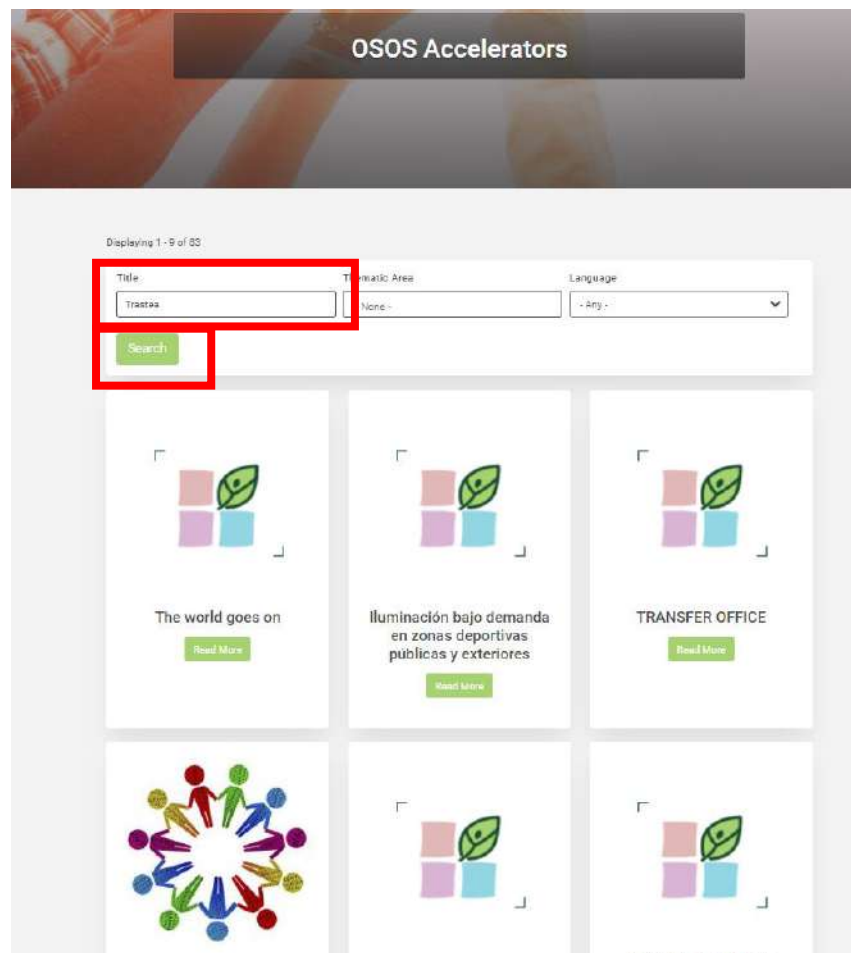
The screenshot shows the "OSOS Accelerators" page. At the top, there is a header with the text "OSOS Accelerators". Below the header, there is a search filter section highlighted with a red box. This section contains three input fields: "Title", "Thematic Area" (with a dropdown menu showing "- None -"), and "Language" (with a dropdown menu showing "- Any -"). A green "Search" button is located below these fields. Below the search filter, there are three accelerator cards. Each card features a logo with a green leaf and three colored squares (pink, purple, blue). The first card is titled "The world goes on" and has a "Read More" button. The second card is titled "Iluminación bajo demanda en zonas deportivas públicas y exteriores" and has a "Read More" button. The third card is titled "TRANSFER OFFICE" and has a "Read More" button.



11. Search for an Accelerator

Step by step

3. For example if I want to find the Accelerator “Trastea”. I am entering the text “Trastea” under Title’s search box and then choose Search. Next, Accelerators with the word “Trastea” included on the Title will appear



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

12. How to search for News and Announcements



12. Search for News & Announcements

Step by step

1. Visit LfE Platform ([Link](#)) and choose News and Announcements (on middle of the site)

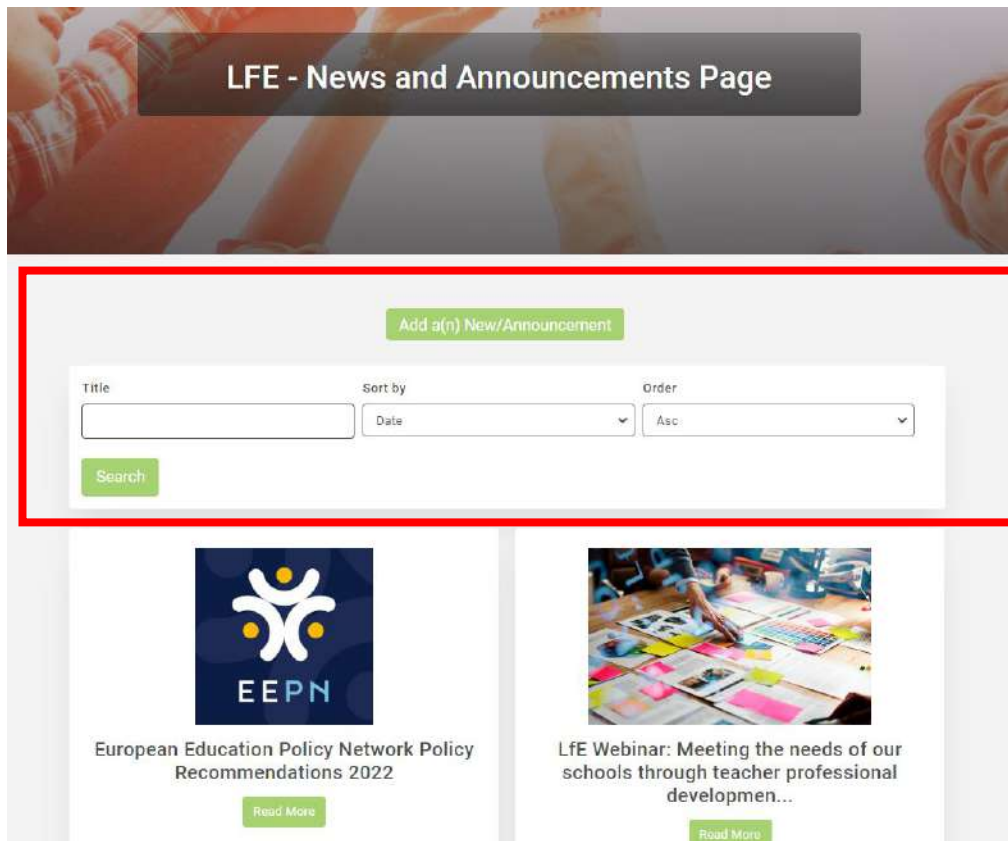
The screenshot displays the LfE Platform website. At the top, there is a navigation bar with the text 'School of the future' on the left, 'Log in' and 'English' on the right, and a search icon. Below this is a secondary navigation bar with icons and counts for 'Open Schools for Open Societies', 'Accelerators' (83), 'Communities' (746), 'Schools' (1375), 'Teachers' (12903), and 'Projects' (1438). The main content area features a large banner for 'Learning from the Extremes International' with a background image of a house and a tree, and a 'Community' icon with '19 members'. Below the banner is a green navigation bar with links for 'Info', 'Members', 'Resources', 'Projects', and 'Events'. The main content area is divided into several sections: 'Teacher Square' on the left with a 'Wall' and 'Help Desk'; three green boxes in the center for 'Good Practices' (25), 'Schools' (60), and 'Teachers' (39); and a 'School Square' at the bottom left. A red box highlights the 'News and Announcements' section, which features a 'Webinar' announcement with the text 'You are invited to join POSITIVE LEARN's online Webinar' and a 'JOIN NOW' button. A red arrow points from the right towards this highlighted section.



12. Search for News & Announcements

Step by step

2. On the new page with the title “LFE- News and Announcements Page” you can find all News and Announcements. Here you can use the 3 filters to find a specific New or Announcement



LFE - News and Announcements Page

Add a(n) New/Announcement

Title

Sort by

Order

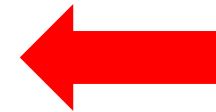
Search

European Education Policy Network Policy Recommendations 2022

Read More

LFE Webinar: Meeting the needs of our schools through teacher professional developmen...

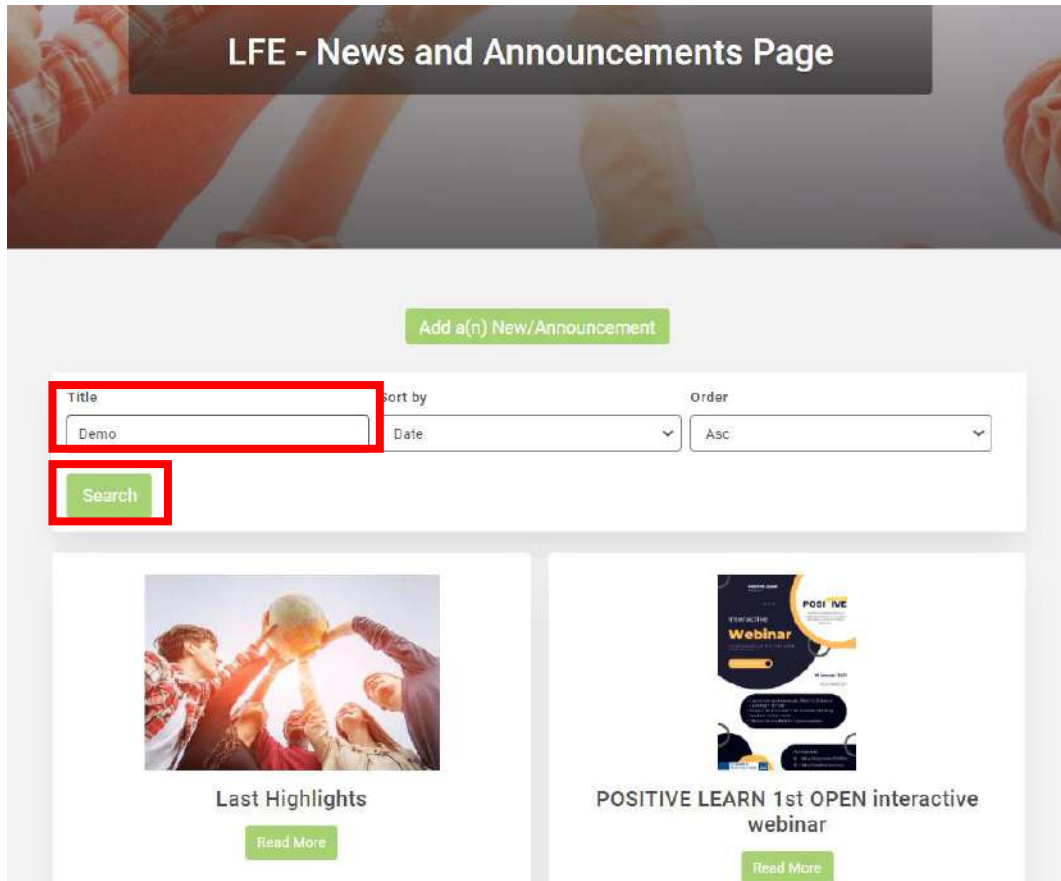
Read More



12. Search for News & Announcements

Step by step

3. For example if I want to find a New about “Demo”. I am entering the text “Demo” under Title’s search box and then choose Search. Then News with the word “Demo” included on the Title will appear



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

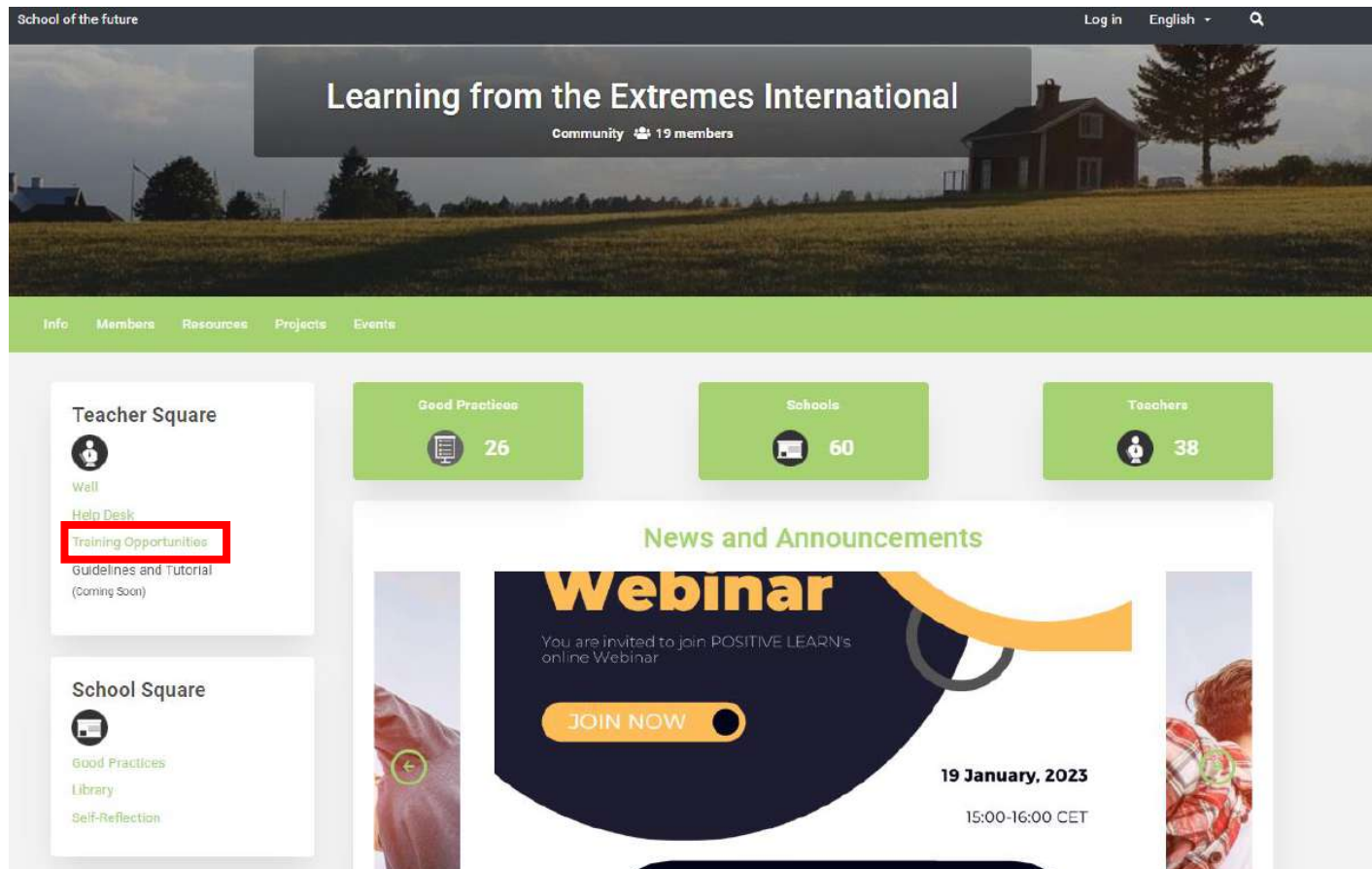
13. How to search for a Training Opportunity



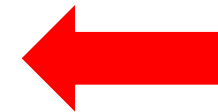
13. Search for a Training Opportunity

Step by step

1. Visit LfE Platform ([Link](#)) and choose “Training Opportunity” on Teachers Square box (on the left side of the site)



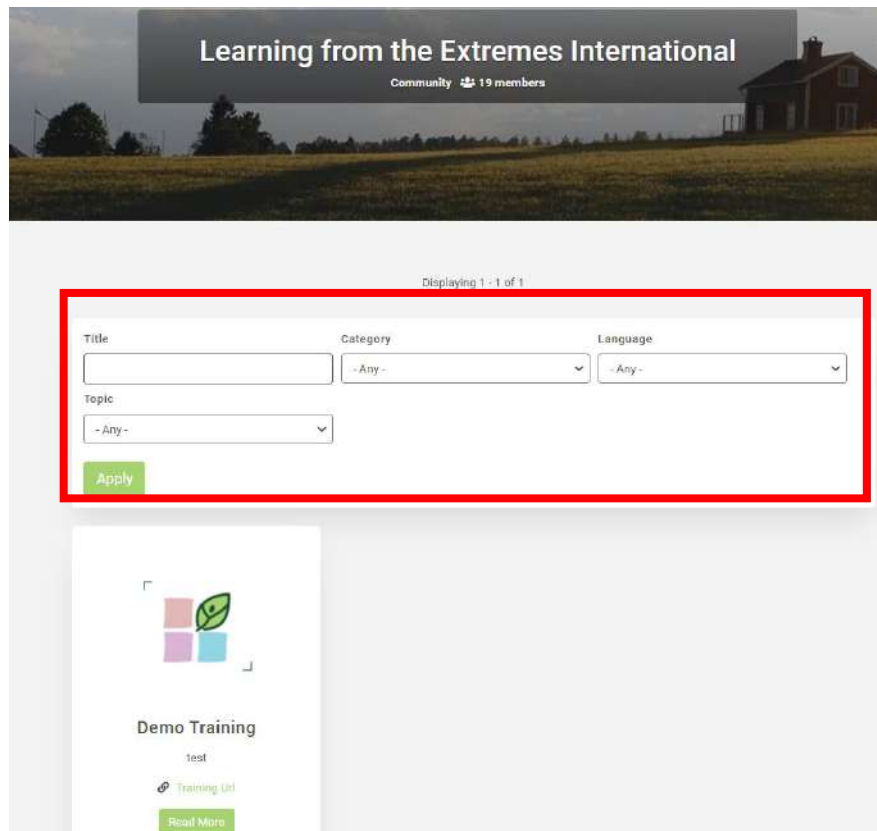
The screenshot shows the LfE Platform website. At the top, there is a header with "School of the future" on the left, "Log in" and "English" on the right, and a search icon. Below the header is a banner for "Learning from the Extremes International" with "Community" and "19 members". A green navigation bar contains "Info", "Members", "Resources", "Projects", and "Events". The main content area features a "Teacher Square" sidebar on the left with a red box around "Training Opportunities". To the right of the sidebar are three green boxes for "Good Practices" (26), "Schools" (60), and "Teachers" (38). The central content area displays a "News and Announcements" section for a "Webinar" on "19 January, 2023" from "15:00-16:00 CET".



13. Search for a Training Opportunity

Step by step

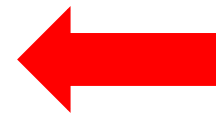
2. On the new page with the title “Learning from the Extremes International”, you will find all the registered Training Opportunities and use the 4 filters to find a specific Training



The screenshot shows a web page for a community titled "Learning from the Extremes International" with 19 members. Below the header, it says "Displaying 1 - 1 of 1". A search filter box is highlighted with a red border, containing the following fields:

- Title:
- Category:
- Language:
- Topic:
- Apply:

Below the filter box, a training opportunity card is visible with the title "Demo Training" and a "Read More" button.



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

14. How to search for a Good Practice



14. Search for a Good Practice

1. Visit LfE Platform ([Link](#)) and choose Good Practices on School Square box (on the left side of the site)

Step by step

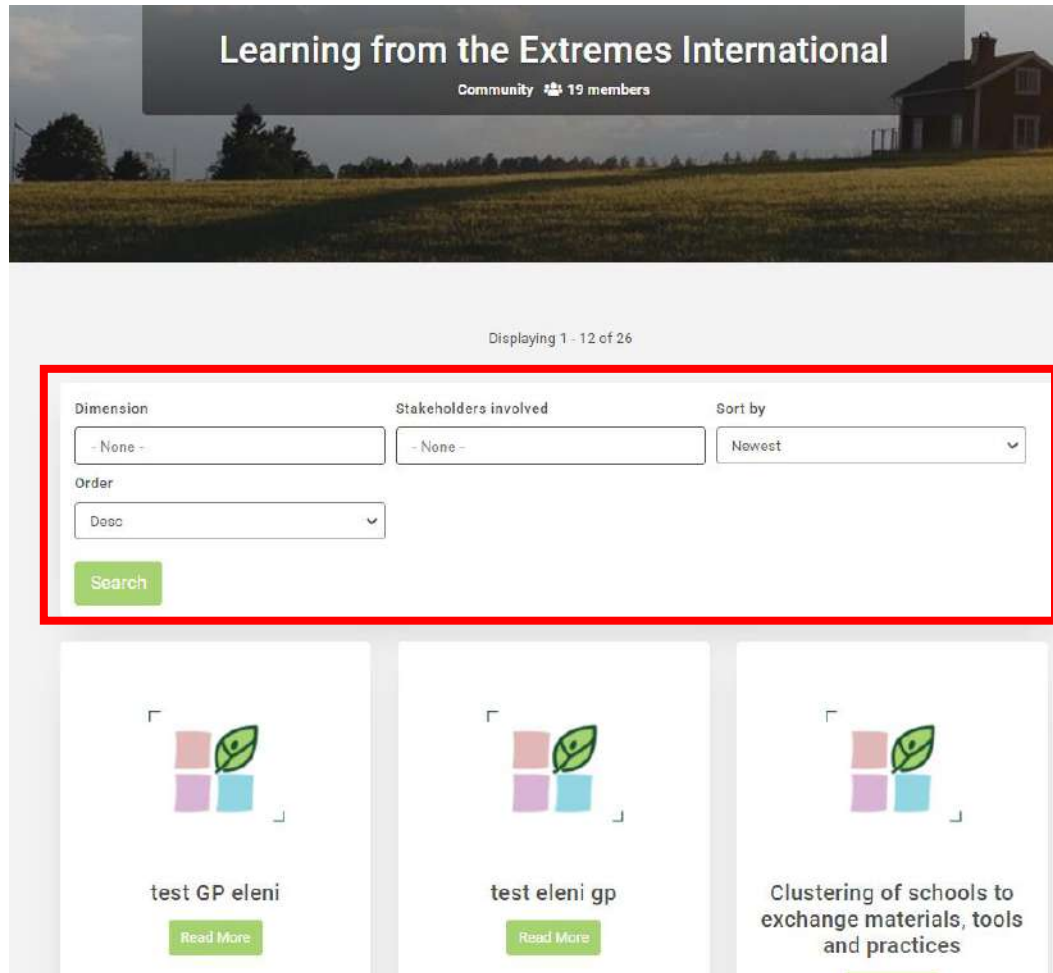
The screenshot shows the LfE Platform website interface. At the top, there is a header with 'School of the future' on the left, 'Log in' and 'English' on the right, and a search icon. Below the header is a large banner image of a house in a field with the text 'Learning from the Extremes International' and 'Community 19 members'. A green navigation bar contains links for 'Info', 'Members', 'Resources', 'Projects', and 'Events'. Below this, there are three green boxes: 'Good Practices' with a document icon and the number '26', 'Schools' with a building icon and the number '60', and 'Teachers' with a person icon and the number '38'. On the left side, there are two white boxes: 'Teacher Square' with a person icon and links for 'Wall', 'Help Desk', 'Training Opportunities', and 'Guidelines and Tutorial (Coming Soon)'; and 'School Square' with a computer icon and links for 'Good Practices' (highlighted with a red box), 'Library', and 'Self-Reflection'. In the center, there is a 'News and Announcements' section featuring a 'Webinar' announcement for '19 January, 2023' from 15:00-16:00 CET, with a 'JOIN NOW' button. A red arrow points from the right towards the 'Good Practices' link in the 'School Square' menu.



14. Search for a Good Practice

2. On the new page with the title “Learning from the Extremes International”, you will find all the registered Good Practices and use the 4 filters to find a specific Good Practice

Step by step



Learning from the Extremes International
Community 19 members

Displaying 1 - 12 of 26

Dimension: - None -
Stakeholders involved: - None -
Sort by: Newest
Order: Desc

Search

test GP eleni
Read More

test eleni gp
Read More

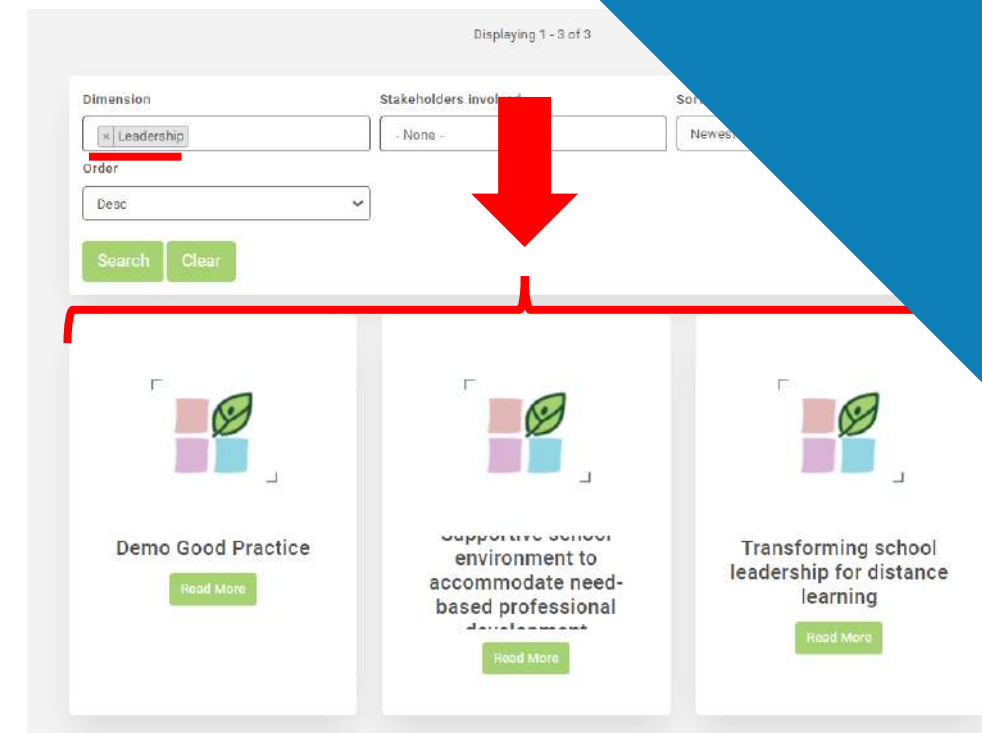
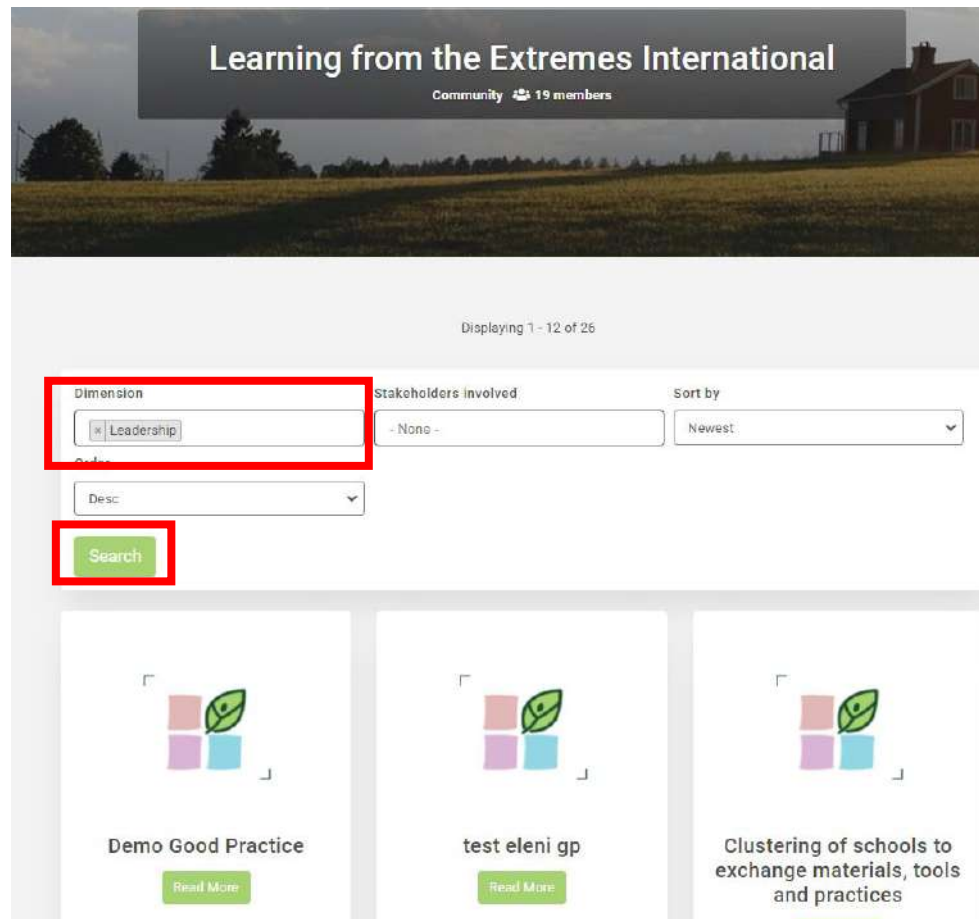
Clustering of schools to exchange materials, tools and practices



14. Search for a Good Practice

Step by step

3. For example if you want to find a Good Practice with the Title “Demo Good Practice” under “Leadership” Dimension. You need to select the option “Leadership” on the drop-down dimensions’ menu and then choose Search. Then all Good Practice of “Leadership” dimension will appear, and I can choose the “Demo Good Practice”



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers
- ✓ Visitors

15. How to search for an event



15. Search for an Event

Step by step

1. Visit LfE Platform ([Link](#)) and choose Events

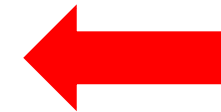
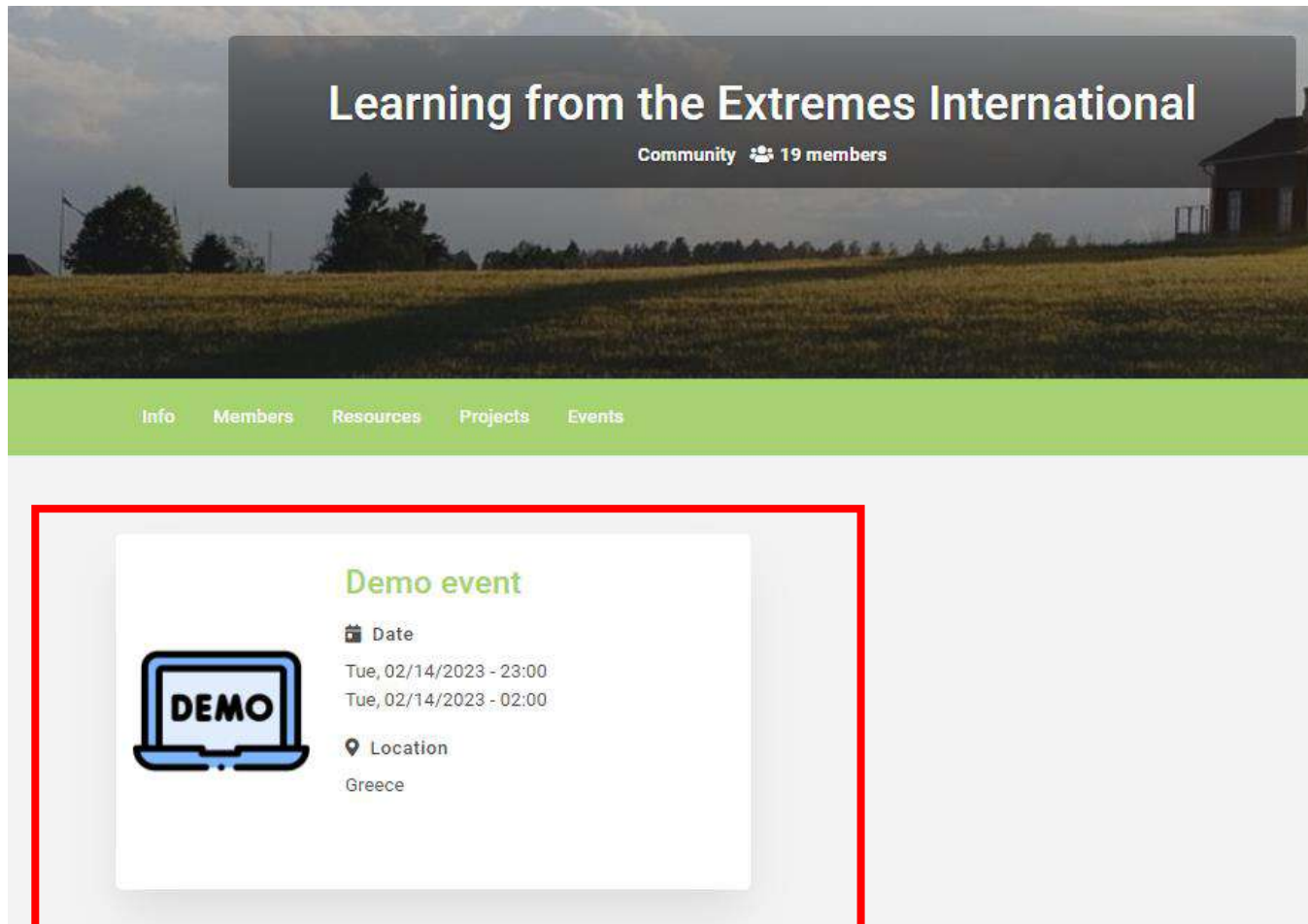
The screenshot shows the LfE Platform website interface. At the top, there is a navigation bar with 'School of the future' on the left, 'Log in' and 'English' on the right, and a search icon. Below this is a statistics bar with icons and counts for Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main content area features a large banner for 'Learning from the Extremes International' with a background image of a house and trees. Below the banner is a navigation menu with items: Info, Members, Resources, Projects, and Events. The 'Events' item is highlighted with a red box, and a red arrow points to it from the right. Below the menu are several widget boxes: 'Teacher Square' with a user icon and links for Wall, Help Desk, and Training Opportunities; 'Good Practices' with a document icon and the number 26; 'Schools' with a school icon and the number 59; and 'Teachers' with a person icon and the number 15. At the bottom, there is a section for 'News and Announcements'.



15. Search for an Event

2. On the new page with the title “Learning from the Extremes International”, you will find all the available events. After selecting the title of the event, you can find more details about this event

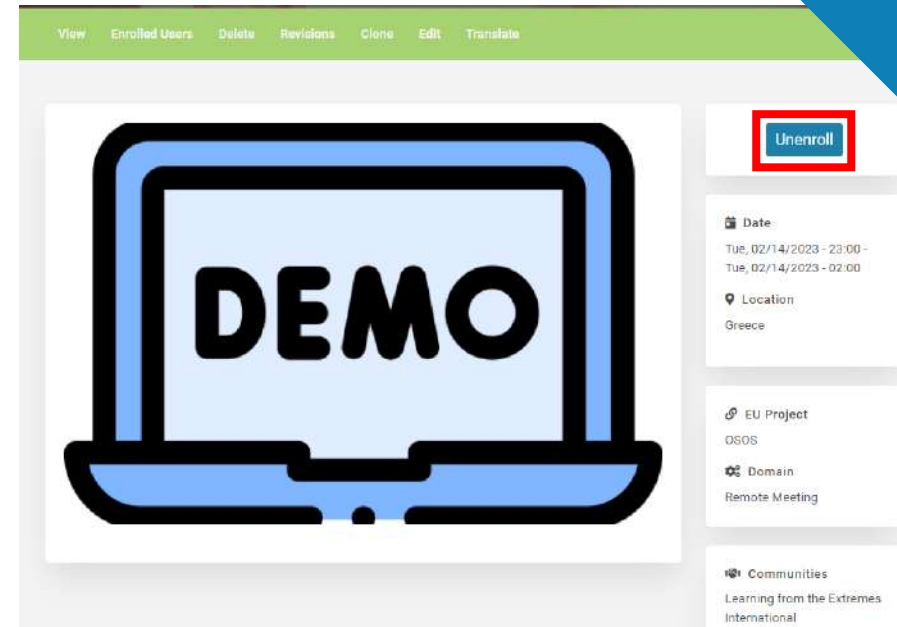
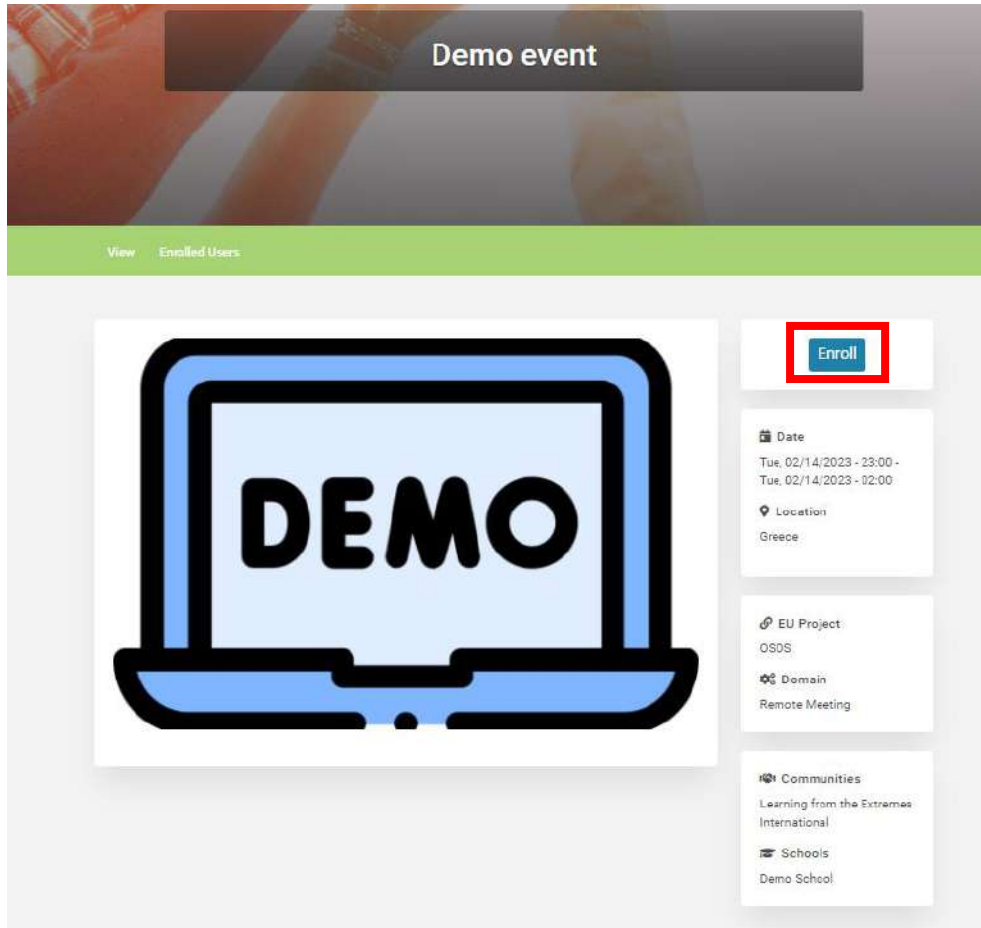
Step by step



15. Search for an Event

3. Here you will find useful information about the event. Moreover, on the right side of the page you can find the button “Enroll” which will turn to “Unenroll” after selection

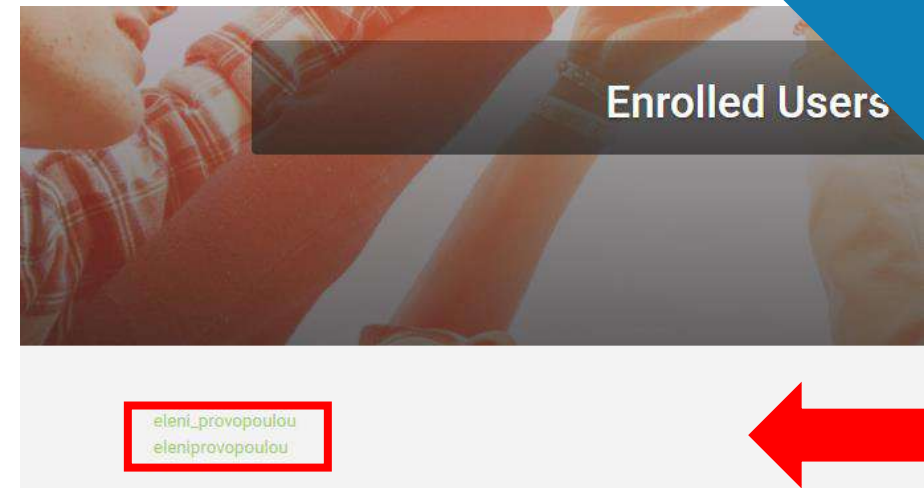
Step by step



15. Search for an Event

Step by step

4. You will also find the list with the “Enrolled Users” by selecting this option on the green menu



15. Search for an Event

5. In case you want to see all the events that you are already enrolled, you can visit your profile and after selecting events. Here, you can find the list with past and future events that you are enrolled

Step by step

School of the future | Log out | eleni_provopoulou | English

Open Schools for Open Societies

83 Accelerators | 747 Communities | 1376 Schools | 12906 Teachers | 1438 Projects

Home / eleni_provopoulou

Eleni Provopoulou

View | **Events** | Schools | Communities | Projects | Resources | Edit

Member for
2 months 1 week

Role
National Coordinator

Full name
Eleni Provopoulou


Country
Greece


Register a Community | Register a School | Register an Accelerator | Register an event


Events

View | Events | Schools | Communities | Projects | Resources | Edit

Demo event

 Tue, 02/14/2023 - 23:00 - Tue, 02/14/2023 - 02:00

 Greece

 Remote Meeting

This is a demo event

Read More



Use case description:

Users:

- ✓ National Coordinators
- ✓ School Managers
- ✓ Teachers

16. How to add an Event



16. Add an Event

Step by step

1. Visit LfE Platform ([Link](#)) and “Log in” to your account

The screenshot shows the LfE Platform website. At the top, there is a dark navigation bar with the text "School of the future" on the left and "Log in", "English", and a search icon on the right. The "Log in" button is highlighted with a red box, and a red arrow points to it from the right. Below the navigation bar is a white section with the "Open Schools for Open Societies" logo and five statistics: Accelerators (83), Communities (745), Schools (1374), Teachers (12883), and Projects (1437). The main content area features a large banner image of a house and trees with the text "Learning from the Extremes International" and "Community 19 members". Below the banner is a green navigation bar with links for "Info", "Members", "Resources", "Projects", and "Events". At the bottom, there are three green boxes: "Teacher Square" with a user icon, "Good Practices" with a document icon and the number 26, and "Schools" with a school icon and the number 59. To the right of these is a "Teachers" box with a person icon and the number 15. Below these boxes is a section for "News and Announcements".



16. Add an Event

Step by step

2. Click on your Username, once you are logged in

The screenshot shows the website interface for 'Open Schools for Open Societies'. At the top, there is a dark navigation bar with the text 'School of the future' on the left, 'Log out' in the center, and the username 'eleni_provopoulou' on the right. The username is highlighted with a red box, and a red arrow points to it from the right side of the slide. Below the navigation bar, there is a horizontal menu with icons and counts for 'Accelerators' (83), 'Communities' (745), 'Schools' (1374), 'Teachers' (12883), and 'Projects' (1437). The main content area features a large banner image of a house and trees with the text 'Learning from the Extremes International' and 'Community 19 members'. Below the banner is a green navigation bar with links for 'Info', 'Members', 'Resources', 'Projects', and 'Events'. At the bottom, there are four green boxes: 'Teacher Square' with a user icon, 'Good Practices' with a document icon and the number 26, 'Schools' with a building icon and the number 59, and 'Teachers' with a person icon and the number 15.



16. Add an Event

Step by step

3. Your name will appear on the middle of the top page. Then you need to choose the “**Register an Event**” button

Eleni Provopoulou

View Events Schools Communities Projects Resources Edit

Member for 2 months 1 week	Full name Eleni Provopoulou
Role Teacher	Country Greece

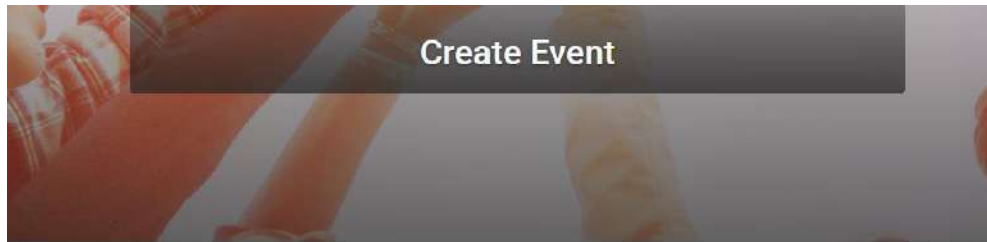
Register a Community Register a Project **Register an event**



16. Add an Event

4. Next, a new page about proceeding with New Events' form completion will appear. The User need to associate the event with LfE International Community and any other community needed. Moreover, the User can associate the Event with a School as well

Step by step



Title *

Language
English ▾
Event Image
Choose File No file chosen
Upload
One file only.
64 MB limit.
Allowed types: png gif jpg jpeg.
Event Type *
- Select a value - ▾
Event Start Date*
dd-----yyyy

Associated Communities

Add another item

Associated Schools

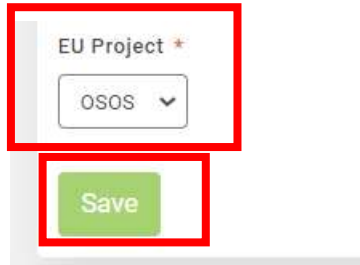
Add another item



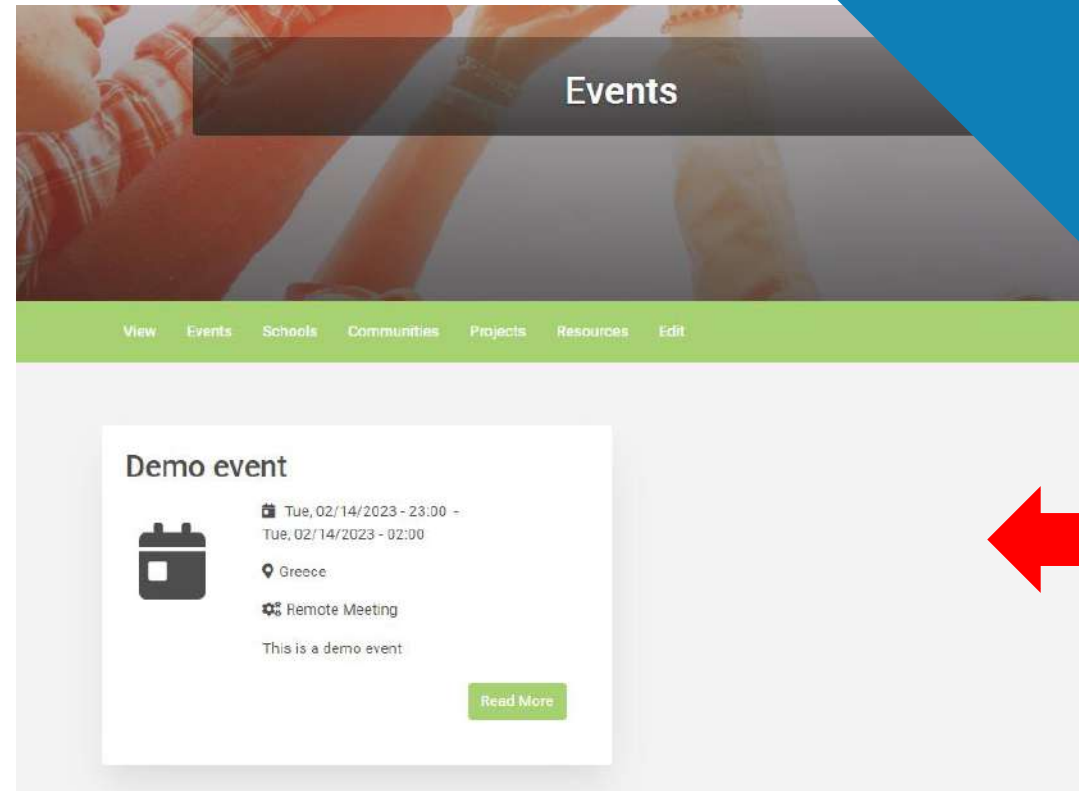
16. Add an Event

Step by step

5. On the field “EU Project” option “OSOS” should be selected and after choosing “Save”, your event will be created



A screenshot of a web form. The 'EU Project' dropdown menu is highlighted with a red box and contains the option 'OSOS'. Below it, the 'Save' button is also highlighted with a red box. A large red arrow points from the 'Save' button towards the right.



A screenshot of a web page titled 'Events'. The page has a green navigation bar with links for 'View', 'Events', 'Schools', 'Communities', 'Projects', 'Resources', and 'Edit'. Below the navigation bar, there is a card for a 'Demo event'. The card includes a calendar icon, the date 'Tue, 02/14/2023 - 23:00 - Tue, 02/14/2023 - 02:00', the location 'Greece', and the status 'Remote Meeting'. The text 'This is a demo event' is displayed below the status. A green 'Read More' button is located at the bottom right of the card. A large red arrow points from the right side of the card towards the left.



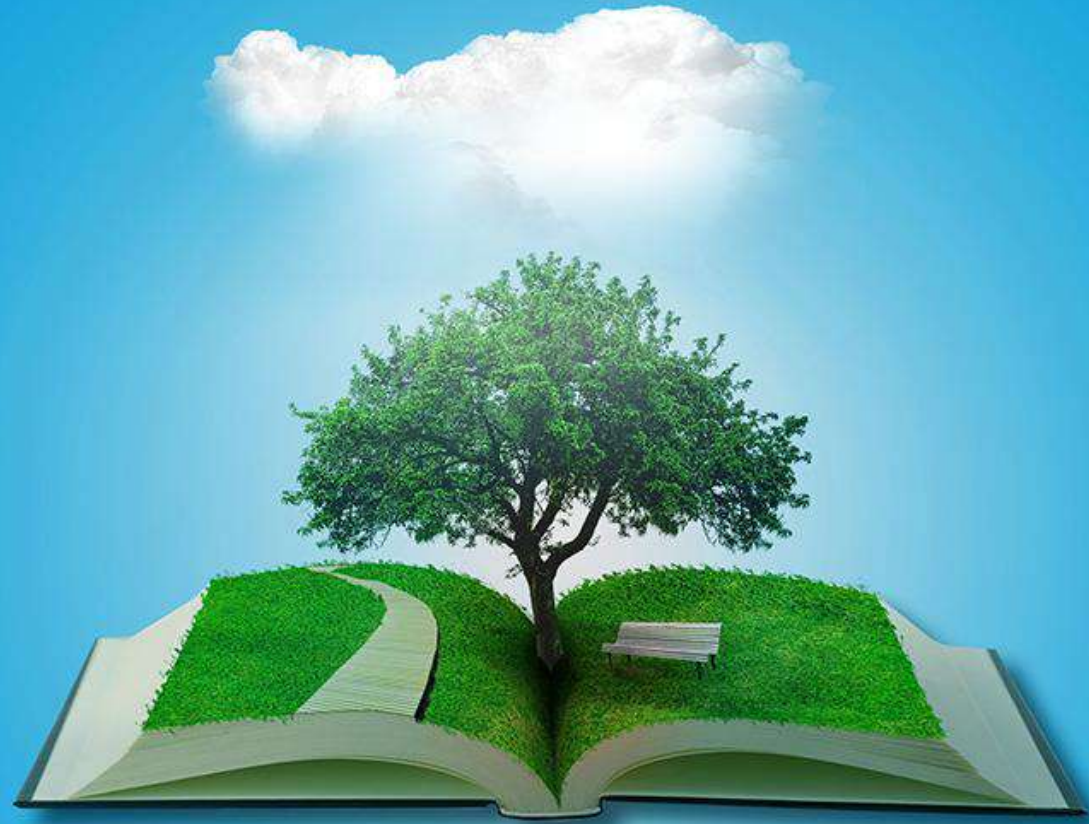


LfE User's manual Contact Person:

Ms. Eleni- Vasiliki Provopoulou
Netcompany- Intrasoft

eleni.provopoulou@netcompany-intrasoft.com





THANK YOU